



## 2026 Residential Building/Zoning Permit

Call 48 hours before you dig! 1-800-362-2764

[WWW.OUPS.ORG](http://WWW.OUPS.ORG)

Permit # \_\_\_\_\_ Date Issued \_\_\_\_\_ Lot # \_\_\_\_\_

Site Address \_\_\_\_\_ Zoning \_\_\_\_\_

Subdivision \_\_\_\_\_ Parcel I.D. \_\_\_\_\_ Lot size \_\_\_\_\_

Property Owner \_\_\_\_\_

Mailing Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Email \_\_\_\_\_ Phone # \_\_\_\_\_

Occupant (If not owner): \_\_\_\_\_

Total Estimate Project Cost \$ \_\_\_\_\_

Contractor \_\_\_\_\_

**Type Construction (check one)**

Mailing address \_\_\_\_\_

New \_\_\_\_\_ Remodel \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Garage \_\_\_\_\_ Accessory bldg. \_\_\_\_\_

Phone # \_\_\_\_\_

Deck \_\_\_\_\_ Patio \_\_\_\_\_

Email \_\_\_\_\_

Fence \_\_\_\_\_ Sign \_\_\_\_\_ Driveway \_\_\_\_\_

Swimming pool \_\_\_\_\_

### Setbacks:

Front \_\_\_\_\_

Rear \_\_\_\_\_

Left Side \_\_\_\_\_

Right Side \_\_\_\_\_

### Building Info:

Width \_\_\_\_\_

Depth \_\_\_\_\_

Height \_\_\_\_\_

# Bedrooms \_\_\_\_\_

# Bathrooms \_\_\_\_\_

Basement? \_\_\_\_\_

Foundation type \_\_\_\_\_

(slab, crawl space, block, conc.)

Sq. ft. of living area \_\_\_\_\_

### Utilities Needed (Utility Acct. Guarantee, Utility App and Tax Registration required for new homes)

Water Meter Size: \_\_\_\_\_ @ Varies    Electric: \_\_\_\_\_ Amps @ \$100    Sanitary tap: \_\_\_\_\_ @ \$350

Temporary Electric: \_\_\_\_\_ @ \$100

**Developer Approval Required** for any permit in Cardinal, Walnut, Plum, Pioneer, Haarbye and Schwieterman subdivisions.      **Anticipated Completion Date is** \_\_\_\_\_

### Miscellaneous Requirements:

\* Schedule 40 or SDR pipe for downspouts

\* 1" CTS plastic on water tap services

\* All sidewalks and curb ramps shall be ADA compliant

**\* NO Pole barns allowed!**

\* Final lot elevation shall not cause aesthetic or drainage issues with adjacent lots

**\* Property owner is responsible for verification of property lines.** Village not responsible.

\* Any items built within 5' of property lines risk being removed if utility emergency.

**\* Higher than 8 ½' garage door prohibited!**

**YOU MUST** submit a GIS aerial map of your property with a sketch of the proposed work complete with dimensions at: <https://gis.auglaizecounty.org/main/>

OFFICE USE ONLY

\*\*\*\*\*

Permit # \_\_\_\_\_ Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

**Permit Fees**

\$ \_\_\_\_\_ " Water Meter size \*\*\*\* Inspected by Supt.  
\$ \_\_\_\_\_ " Sanitary tap size \*\*\*\* Inspected by Supt.  
\$ \_\_\_\_\_ Amp Electric Service \*\*\*\* Inspected by Supt.  
\$ \_\_\_\_\_ @ \$20.00 Building permit  
\$ \_\_\_\_\_ **Total Fees**

**Water Fees**

3/4" Meter: \$350 + \$303 + \$144 = \$797  
1" Meter: \$350 + \$410 + \$144 = \$904  
Over 1": \$350 + Material (Meter & Transmitter)

**Electric Fees**

New Service \$100  
Temporary Drop \$100

**Sanitary Fees**

Tenant Utility Deposit \$250  
Hydrant rental \$100 + usage  
Reconnect fees if turned off for non-payment \$25 during normal work hours  
\$50 after hours  
New Service \$350

**\*\* 1 copy of site plans (or electronic) to accompany completed permit with check or cash \*\***

214 N. Washington St., P.O. Box 27, New Bremen, Ohio 45869-0027  
Phone: 419-629-2447 Fax: 419-629-2302 Website: [www.newbremen.com](http://www.newbremen.com)

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ELECTRIC METER INFORMATION: DATE: \_\_\_\_\_  
Installer: \_\_\_\_\_  
New Meter SN: \_\_\_\_\_ Demand: \_\_\_\_\_  
New Meter Reading: \_\_\_\_\_ Multiplier: \_\_\_\_\_  
Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_  
Other Info: \_\_\_\_\_  
\_\_\_\_\_

WATER METER INFORMATION: DATE: \_\_\_\_\_  
Installer: \_\_\_\_\_  
New Meter SN: \_\_\_\_\_ ERT: \_\_\_\_\_  
New Meter Reading: \_\_\_\_\_ Size: \_\_\_\_\_  
Other Info: \_\_\_\_\_  
\_\_\_\_\_