

Town of West Turin Special Use Permit Application

Date: _____

Application Fee - \$150.00

Applicant Name _____ Telephone _____

Project Name _____

Applicant Address _____

Property Owners Name _____ Telephone _____

Property Owners Address _____

911 Address of Property to be Developed _____

Nearest intersection _____ Direction _____ Distance _____

Is the property in a flood zone? (Circle One) YES NO

Tax Map Number (Map) _____ (Block) _____ (Lot) _____

Dimensions of the property _____

Describe the proposed project _____

Attach a sketch of existing and proposed buildings, septic system, and wells with distance to property lines for each.

To search for a copy of the Town of West Turin Zoning Law –

- Go to the Lewis County website – lewiscountyny.gov
- Search ***Town of West Turin Zoning Law*** in the search bar at the top right of the page
- Scroll down to Files
- Click on ***Town of West Turin Zoning Law 2023 Final***

Section 920. Application

The enforcement officer shall refer any application for a zoning permit which requires a special use approval to the Town Board. An application for a special use approval shall be filed with the Town Board, and the appropriate fee as determined by the fee schedule adopted by Town Board resolution shall be paid to the Town clerk. Three copies of the application and site plans shall be provided which shall include the following:

1. Name and address of applicant and owner, if different, and of the person responsible for preparation of drawings;
2. Date, north point, written and graphic scale
3. Boundaries of the site plotted to scale, including distances, bearings, and areas;
4. Locator map showing the site in relationship to the Town;
5. Location and ownership of all adjacent lands as shown on the latest tax records;
6. Location of all zoning district boundaries;
7. Location, name, jurisdiction and width of adjacent roads;
8. Location, width, and purpose of all existing and proposed easements, setbacks, reservations, and areas dedicated to public use or adjoining the property;
9. Complete outline of existing or proposed deed restrictions or covenants applying to the property;
10. Existing hydrologic features together with a grading and drainage plan showing existing and proposed contours at a maximum of five foot intervals;
11. Location, proposed use, and height and dimensions of all buildings including the number and distribution by type of all proposed dwelling units, and the designation of the amount of gross floor area and gross leasable area proposed for retail sales and services, office and other commercial or industrial activities;
12. Location and design of all parking and loading areas, access and egress drives, fire lanes and emergency access areas;
13. Provision for pedestrian access, including public and private sidewalks;
14. Location of outdoor storage;

15. Location and design of all existing or proposed site improvements, including drains, culverts, retaining walls, and fences;
16. Description of the method of securing water supply and disposing of sewage, and the location and design of such facilities;
17. Location and design of all energy distribution and storage facilities, including oil, gas, electrical, and solar energy;
18. Location, size and design of all proposed signs;
19. Location and design of outdoor lighting facilities;
20. General landscaping plan and planting schedule, including the location and proposed development of all buffer areas;
21. Erosion and sediment control plan conforming to the standards and practices contained in the USDA Soil Conservation Service Engineering Field Manual (EFM) and New York Guidelines for Urban Erosion and Sediment Control, or other erosion and sediment control manual recognized by the Town Board;
22. An agricultural data statement pursuant to Town Law Section 283-a, when applicable;
23. A statement of the nature and extent of the interest of any state employee, or officer or employee of the Town in the applicant pursuant to General Municipal Law Section 809, when applicable;
24. An environmental assessment form (EAF) and, when applicable, a draft environmental impact statement (EIS) pursuant to 6 NYCRR Part 617;
25. Other elements integral to the proposed development as considered necessary by the Town Board.