



TREE REMOVAL PERMIT APPLICATION

153 Willowbend Rd, Peachtree City, GA 30269
(770) 487-5731
WWW.PEACHTREE-CITY.ORG

Permit Fee:
\$15.00 per Tree

Tree removal permit is required to remove any:

- Understory trees 8" or greater dbh (diameter at breast height: measured at 4.5' from ground); or
- Canopy trees 18" or greater dbh (canopy trees are softwoods or hardwoods, defined below)

Specimen trees are protected by the City. Specimen trees are:

- Understory trees that are 8" dbh or greater. Bradford pears are exempt from this category.
- Softwood trees and sweetgum trees that are 24" dbh or greater. Pines are examples of softwood trees.
- Hardwood trees that are 20" dbh or greater. Oaks and maples are examples of hardwood trees.

The removal of specimen trees may only be granted under these circumstances. The tree is:

- Diseased, dead or dying;
- An immediate hazard to human life or property;
- Located in a construction area permitted with a building permit (i.e. pools, sheds, additions, utility work); Or
- The property owner will contribute to the City's Tree Fund \$25/caliper inch dbh in recompense.

LOCATION	Property Owner _____		CITY GREENBELT	Removal of trees on City-owned property is prohibited and offenders are subject to fines. Property owners are responsible for verifying that trees are on private property.
	Address _____			
	Phone # _____			
	Email _____			
	Subdivision: _____	HOA Approval? ☐ No ☐ Yes ☐ N/A		Is the Property adjacent to a City-owned Greenbelt or Park? ☐ No ☐ Yes If yes, check all that apply: ☐ Side ☐ Rear ☐ Front
CONTRACTOR	Company Name _____		TREE CONTRACTORS	
	Contact Person _____		Tree contractors must provide the following:	
	Phone # _____		• Current business license • Current general liability insurance • Current worker's comp. insurance	
	Email _____			
APPLICATION CHECKLIST	The applicant must submit the following:			
	1. Completed Tree Removal Permit application (this form). 2. Tree Removal List on the following page completely filled out. 3. A schematic drawing of the property showing the location of each tree to be removed marked with the corresponding number from the Tree Removal List. If the tree is located within 5' of the property line, the City may require a letter of support from the neighboring property or a tree survey conducted by a licensed surveyor. 4. Photo documentation of each tree. Photo must show the measurement of each tree. To measure the 'diameter at breast height' (DBH), wrap tape measure around the tree at 4.5 feet from the ground. Divide the resulting number of inches by 3.14 to obtain the DBH. 5. The City may require an arborist letter if death/disease is not evident to a layperson. 6. Application signed by property owner AND the contractor. 7. Written authorization from the Homeowner's Association (HOA), if applicable.			



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TREE REMOVAL LIST

TREE #	TREE SPECIES	DIAMETER (DBH)	LOCATION	REASON FOR REMOVAL	DISTANCE FROM NEAREST PROPERTY LINE?
	Oak, Pine, Dogwood, etc.	Diameter of tree at 4.5 feet from the ground (circumference ÷ 3.14)	Front yard Side yard Rear yard	Describe reason for removal	# of feet from nearest property line
0	Example Pine	72" / 3.14 = 23 dbh	Rear	Hazard- leaning	30 FT from rear
1		___" / 3.14 = ___ dbh			
2		___" / 3.14 = ___ dbh			
3		___" / 3.14 = ___ dbh			
4		___" / 3.14 = ___ dbh			
5		___" / 3.14 = ___ dbh			
6		___" / 3.14 = ___ dbh			
7		___" / 3.14 = ___ dbh			
8		___" / 3.14 = ___ dbh			
9		___" / 3.14 = ___ dbh			
10		___" / 3.14 = ___ dbh			

A Recompense Fee is required for the Removal of Healthy Specimen Trees:

Recompense Calculation:

Caliper Inches of Specimen Trees	Multiplied by \$25	Contribution to City Tree Fund *
_____ inches	x \$25 =	\$ _____

*Checks should be made out to Peachtree City Tree Fund

CERTIFICATION

Signature verifies the applicant:

1. Certifies that the information provided in this application is true and correct;
2. Is the owner of legally authorized agent and/or contractor for the property;
3. Certifies that all trees to be removed are located on the Applicant's property;
4. Grants City staff permission to inspect trees on the property

Property Owner Signature Date

Contractor Signature Date

Schematic drawing

Show property lines, streets, structures and each tree to be removed. Mark the tree with the number from the Tree Removal List above.

REMEMBER TO ATTACH PHOTOS TO APPLICATION

Submit application through the permit portal. For more information, visit <https://peachtree-city.org/1195/Tree-Permits>

Revised 8/5/2025

For the complete Tree Removal Ordinances, please reference the Peachtree City's Land Development Ordinance