

HAZARDOUS TREE REMOVAL CHECKLIST

INSTRUCTIONS → Submit the following items listed in the checklist below. Please submit online via the [Online Permitting Portal](#).

NOTE: *This application is for hazard tree removal requests within critical areas and/or their required buffers. The removal of hazard trees from critical areas and/or their required buffers is subject to replanting of native trees to maintain critical area and buffer functions in accordance with [EMC 19.37.060.B.3.b](#).*

[Online Submittal Instructions](#)

1) ☐ Land Use Application	The Land Use Application must be filled out completely and signed by the owner, applicant, or primary contact.
2) ☐ Site Plan or Aerial Photo	Provide a site plan and/or aerial photo identifying the location of the hazardous tree(s) to be removed. For each tree removed, two native trees must be planted somewhere within the critical area or its buffer on the property. The plan must show where the replacement trees will be planted and the number, type, and size of replacement trees.
3) ☐ Photos	Submit photos of the tree(s) to be removed. If multiple trees are requested for removal, please label clearly with the corresponding site plan.

If this checklist or any of the items above are not included with your application submittal, your application may be deemed “incomplete for intake review” in accordance with [EMC Title 15.01](#).

*Hard copy (paper) Land Use applications are available for reasonable accommodations. Contact the Planner-on-Duty at 425-257-8731 or Planning@everettwa.gov for more information.