



ORADELL FACILITY USE APPLICATION

DATE: _____

ORGANIZATION NAME: _____

ORGANIZATION ADDRESS: _____

NAME OF PERSON COMPLETING APPLICATION: _____

CELL PHONE NUMBER: _____

EMAIL: _____

FACILITY REQUESTED: _____

DATE(S) & TIME(S): Please provide the exact date(s) and time frame you are requesting (Your time frame should include set up and clean up).

CERTIFICATE OF INSURANCE (COI) & HOLD HARMLESS REQUIREMENTS:

Permits will not be issued until a valid COI has been submitted which provides coverage for all dates requested.

An executed / signed Hold Harmless & Indemnification Agreement must be completed and submitted to the Borough of Oradell Recreation Department along **with each** Facility Use Application.

ORADELL CERTIFICATE OF LIABILITY (COI) REQUIREMENTS

1. Minimum of \$1,000,000 Comprehensive General Liability including premises operations & products liability.
2. Minimum of \$100,000 for Accident Insurance.
3. "Borough of Oradell, 355 Kinderkamack Road, Oradell, NJ 07649" must be listed as the Certificate Holder **and** an Additional Insured on a "primary & non-contributory basis".

HOLD HARMLESS AGREEMENT

(To be signed by organization/individual submitting a Facility Use Application)

BETWEEN THE **BOROUGH OF ORADELL**

AND:

Name of Organization/Individual Seeking Permission to use the following Borough Facility:

Type of Organization (Individual, Partnership, Non-Profit, etc.): _____

Address of the Organization/Individual: _____

Telephone Number: _____

On the following date(s) _____

For the purpose(s) of _____

The undersigned agrees to defend, indemnify and hold the Borough of Oradell and its officers, agents, officials and employees (collectively "the Borough") harmless from any and all liability, suits, actions, claims, costs, expense, damages and/or attorney's fees arising out of the use of the property referred to above.

I understand that this Hold Harmless agreement also requires that the Borough be indemnified from any losses or damages resulting from the acts or omissions from any organization member, volunteer, guest, participant, visitor or other person attending the event herein referred to.

Signature of Authorized Organization Representative / Individual

Date