

PERMIT NO.: _____	Issue Date: _____	Fee \$: _____	EXP. Date: _____
DRB Approval Date: _____	Fee \$: _____	~ C of O/C No.: _____	Issue Date: _____

THIS APPLICATION, WHEN APPROVED BY THE BUILDING INSPECTOR, BECOMES YOUR PERMIT

APPLICATION FOR BUILDING PERMIT

INCORPORATED VILLAGE OF PLANDOME

65 SOUTH DRIVE - P.O. BOX 930, PLANDOME, N.Y. 11030
(516) 627-1748 * Fax: (516) 627-8419

Building Department No. 516-627-1733 * Office Hours: 8:00 AM-12 Noon, Monday - Thursday

Application is hereby made to the Village of Plandome for approval of this application and plans submitted herewith for the work described herein pursuant to the Code of the Village. **PLEASE COMPLETELY FILL OUT IN DUPLICATE; TYPE OR PRINT. NOTE: Building Permit applications for new structures and for alterations involving exterior changes, including fences, sheds, retaining walls or anything located on the property outside the building, the application must also be reviewed and approved by the Design Review Board.**

New Building ____ Addition ____ Alteration ____ Fence ____ Deck ____ Driveway ____ Patio/Terrace ____ Demolition ____
 Accessory Structure ____ Swimming Pool ____ Retaining Wall ____ Fill (over 50 cu. yds.) ____ Other _____

A. PROPERTY INFORMATION:

ADDRESS _____

SECTION _____ BLOCK _____ LOT(S) _____ ZONING DISTRICT: _____

B. DESCRIPTION OF WORK TO BE DONE: _____

CONSTRUCTION COST: \$ _____

C. OWNER / ARCHITECT / CONTRACTOR INFORMATION

Owners Name: _____

Home Tel. (____) _____

Address: _____

Bus. Tel. (____) _____

Applicants Name: _____

Home Tel. (____) _____

Address: _____

Bus. Tel. (____) _____

Architects Name: _____

Home Tel. (____) _____

Address: _____

Bus. Tel. (____) _____

Contractors Name: _____

Home Tel. (____) _____

Business Name: _____

Bus. Tel. (____) _____

Address: _____

D. AREA OF BUILDINGS & STRUCTURES ON LOT (SQUARE FEET)

BUILDING/STRUCTURE	EXISTING AREA	PROPOSED AREA	TOTAL EXISTING & PROPOSED
Dwelling			
Other (identify each):			

E. ZONING CALCULATIONS

CODE SEC.	ITEM	ALLOWABLE/REQUIRED	EXISTING	PROPOSED
175-15	MIN. LOT AREA			
175-15	MAX. BLDG. AREA			
175-15	MAX. HEIGHT ~ PRINCIPAL MAX. HEIGHT ~ ACCESSORY	30' (2.5 stories) / 35' (ridge) 11' (flat) /12.5' (peaked) /16' (ridge)	_____	_____
175-15	MIN. FRONT YARD			
175-15	MIN. SIDE YARD	20 feet		
175-15	MIN. REAR YARD	20 feet		
175-15	MAX. GROSS FLOOR AREA (SEE TABLE II)			
175-15	MAX. NON-VEGETATIVE SURFACE (SEE TABLE III)	front yard: _____ side & rear yards: _____	_____	_____
175-15	MAX. HEIGHT SETBACK RATIO (SEE TABLE IV)	0.8 :1 (front) /1.0:1(rear) /1.2:1 (side)		

(Note: when clarity dictates, diagrams must accompany above calculations)

F. STATEMENT OF ALL ITEMS REQUESTED AS PART OF THIS APPLICATION THAT ARE NOT IN COMPLIANCE WITH VILLAGE CODE OR OTHER APPLICABLE LAWS:

G. OWNER CERTIFICATION

_____ states that _____ he resides at _____ Plandome, in
print name (& title if officer of company)
County of Nassau, State of New York, and that _____ he is the owner* of the premises described in this application and as shown on the Nassau
County Tax Map as Section _____, Block No. _____, Lot(s) _____

BY SIGNING BELOW OWNER CERTIFIES, under the penalty of perjury, that: 1) all information provided in this application and accompanying documents is accurate and true, 2) that by signing below said owner consents to allow the Building Inspector to enter the premises for inspection purposes and to allow the Village to enter into and restore the premises pursuant to §175-49, and 3) **THAT THE PROPOSED WORK COMPLIES WITH ALL PROVISIONS OF THE PLANDOME ZONING CODE, THE NEW YORK STATE FIRE PREVENTION & BUILDING CODE AND ALL OTHER APPLICABLE STATUTES, ORDINANCES, RULES AND REGULATIONS – OR – ANY EXCEPTIONS TO SAME ARE SPECIFICALLY NOTED ABOVE -- CHECK HERE** ☐

* state full name and address of any person having an interest in the property as owner, tenant or otherwise.

Sworn to before me this ____ day of _____, 201__.

(Owner Signature & Date)

(Notary Signature & Stamp)

H. ARCHITECT CERTIFICATION

BY SIGNING BELOW ARCHITECT CERTIFIES, under the penalty of perjury, that: _____ he is the Architect for the project at _____ Plandome and that ALL ITEMS REQUESTED AS PART OF THIS APPLICATION THAT ARE NOT IN COMPLIANCE WITH VILLAGE CODE OR OTHER APPLICABLE LAWS are fully and completely identified in paragraph "F" above.

Sworn to before me this ____ day of _____, 201__.

(Architect Print Name)

(Architect Signature & Date)

(Notary Signature & Stamp)

I. CONDITIONS / APPROVAL / DENIAL

The following CONDITIONS AND REQUIREMENTS must be met before a Certificate of Occupancy will be issued for the work described herein.
APPLICANT IS DIRECTED TO CHAPTER 175 OF THE VILLAGE CODE.

1. Approval is contingent upon compliance with all provisions of the NYS Energy Conservation Construction Code and evidence of same must be certified by a Professional Engineer or Registered Architect.
2. Construction must be in conformity with the Plandome Code and the NYS Building Construction Code.
3. Fire Warning System must be installed pursuant to NYS Building Construction Code.
4. Fire Underwriters Electrical Certificate and Final Survey must be filed.
6. Owner/Builder must call for inspections as identified.
7. The Building Inspector (and any Assistant Building Inspector) shall have the right, for reasons of public health or safety, at any reasonable hour, upon the showing of proper credentials and in the discharge of his duties, to enter upon any building, structure or premises for which a building permit has been issued; and no person or animal shall interfere with or prevent such entry. The application for a building permit shall be conclusively deemed consent to the aforementioned entry.
8. All approved work must be substantially commenced within 90 days of issue date of permit and completed within nine (9) months. The permit shall expire without notice. Extensions may be granted pursuant to the code if requested prior to the expiration of the permit.
9. Separate permits are required for Street Openings, Curb Cuts and Sidewalk Openings.

FOR BUILDING INSPECTOR APPROVAL

(Not Valid Unless Stamped and Signed here)

Signed: _____

Date: _____

FOR BUILDING INSPECTOR DENIAL

Reason _____

Signed: _____

Date: _____

J. THIS APPLICATION IS SUBJECT TO ALL THE TERMS AND CONDITIONS OF THE FOLLOWING:

- | | | |
|--|---------------------------------------|--------------------------|
| ☐ Board of Appeals Order Dated _____ | Planning Board Order Dated _____ | ☐ |
| ☐ Board of Trustees Order Dated _____ | Design Review Board Order Dated _____ | ☐ |

K. INSPECTIONS

See attached schedule → must request from Building inspector if not attached – minimum 24 hours notice required for all inspections!

L. CERTIFICATE OF OCCUPANCY

It shall be unlawful to use or permit the use of any building or part thereof unless a Certificate of Occupancy has been issued.

THIS PERMIT & APPROVED PLANS MUST BE KEPT AT WORK SITE.