



**FAIR OAKS RANCH MUNICIPAL COURT**  
**7286 Dietz Elkhorn | Fair Oaks Ranch, TX 78746 | Ph: 210-698-0983**

**Instructions:** You have 20 business days after receiving your citation to handle your citation or before the initial appearance whichever is later.

Complete this form and submit to the court via mail, email or Online portal. **The court will reply with your paperwork electronically. It is your responsibility to follow up with the court at 210-698-0983 to verify receipt of your request.**

**Eligibility Requirements:** A defendant is eligible for deferred disposition if:

1. if the defendant is charged with a qualifying offense;
2. the defendant provides proof of a valid driver's license (not restricted to Texas);
3. 17 years of age or older at the time of the offense; under 25 years of age defendant must take a Driving Safety Course as a condition;
4. pays the court cost and deferred fine up front

A defendant is **not eligible** for deferred disposition online for a moving violation if:

1. the defendant is/was a holder of a commercial driver's license at the time of the offense;
2. the offense occurred in a construction or maintenance work zone with workers present;
3. the defendant was involved in an accident resulting in property damage or personal injury;
4. the offense involves passing a school bus;
5. the offense involves an emergency vehicle;
6. the offense involves failing to obey a school crossing guard; or
7. the offense involves speeding in excess of 25 mph or more over the posted limit or in excess of 85 mph;
8. the defendant has failed to submit their request before their initial appearance date.

**DEFENDANT'S NAME:** \_\_\_\_\_ **DOB & DL #:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_ **CELL/TEXT:** \_\_\_\_\_

**DEFENDANT'S ADDRESS:** \_\_\_\_\_ **CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP CODE** \_\_\_\_\_

**When submitting this document, you must include a copy of your valid driver's license, current proof of insurance & plea form.**

Prior to entering your plea of guilty or nolo contendere, you have the option to plead not guilty, view all documents and evidence in your case, excluding those documents ordered withheld by a court of proper jurisdiction. By submitting this deferred request, you waive your option to review the documents and evidence in your case.

**Defendant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Fair Oaks Ranch Municipal Court**  
**7286 Dietz Elkhorn, Fair Oaks Ranch, Texas 78015**

**Phone:** 210-698-0983  
**Email:** [court@fairoaksranchtx.org](mailto:court@fairoaksranchtx.org)

**Website:**  
[www.fairoaksranchtx.org/80/Municipal-Court](http://www.fairoaksranchtx.org/80/Municipal-Court)