



Case File:

Status:

No Fee

Temporary Use Permit Application

This application is intended for short-term events or uses that are intended for a specific duration. These include temporary sales, temporary structures (tents, etc.), and special events, whether for profit or charitable in nature.

Applicant Information:

Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Property Owner Information (if different from applicant)

Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Location & Proposed Temporary Use Information

Location of Proposed Temporary Use: _____

Johnston Co. Parcel ID: _____

Current Zoning: _____ Total Acreage: _____

Existing Use(s): _____

Proposed Temporary Use: _____

Days of Operation: _____

Hours of Operation: _____

Facility Type(s) (tent, canopy food trucks, etc.): _____

Please note that for tents over 200sf and canopies over 400sf, a copy of the **Fire-Retardant Certification** is required. There is also a Fire Inspection required.



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Are fireworks proposed as part of this temporary use? (Yes / No) If so, please provide copies of the County and Fire Department approvals associated with fireworks displays.

Noise Mechanisms to be Used (outdoor speakers, amplifies, etc.): _____

Means of Trash Collection & Disposal: _____

Location / Access to Restroom Facilities: _____

1. The site occupied by a temporary use shall be left free of debris, litter, or any other evidence of the temporary use upon completion/ removal of the use.
2. A site plan illustrating the existing conditions, parking areas, the location of any proposed tents/canopies, and any other structure associated with the temporary use is required to be submitted with this application.

Staff Use Only

Parcel ID: _____ Address: _____

Jurisdiction: Town of Benson Town of Benson ETJ

Received Date: _____ Reviewed Date: _____ Reviewed By: _____

Staff Signature: _____ Approved / Denied

Notes: _____
