

Affidavit of Applicant Status & Authorization

Acceptance of Financial Responsibility for Permit/Project Fees

APPLICATION RESPONSIBILITY

Select one of the following:

☐	Property Owner is responsible for all project fees and application materials
☐	Property Owner is responsible for project fees; Authorized Agent is responsible for application materials
☐	Authorized Agent is responsible for all project fees and application materials

PROJECT PROPERTY INFORMATION

Site Address:

Parcel #(s):

Project
Name:

Development
Type:

Project description:

PROJECT TEAM CONTACT INFORMATION

Property Owner

Name:

Title:

Company:

Address:

E-mail:

Phone:

Authorized Agent

Name:

Title:

Company:

Address:

Contractor
License #:

Email:

Phone:

AFFIDAVIT OF APPLICANT STATUS	
Select one of the following:	
☐	Property Owner hereby certifies that they is/are the legal owner(s) in fee simple of the Project Property described above, and is/are legally entitled to acquire permits and approvals for the Project.
☐	Property Owner hereby certifies that they is/are the legal owner(s) in fee simple of the Project Property described above, and further certifies that Authorized Agent is authorized to act on Property Owner's behalf to acquire permits and approvals for the described Project, and designates Authorized Agent as the Applicant and primary contact with the City of Mountlake Terrace on this application

ACCEPTANCE OF FINANCIAL RESPONSIBILITY	
Select one of the following:	
☐	Property Owner accepts financial responsibility for all fees associated with this permit for reviews and approvals performed by the City or contracted agencies. I/we agree to pay all permit fees, costs of review, and other associated fees, regardless whether the permit is issued or whether the application is canceled before permit issuance. Refunds will be mailed to Owner unless the City has received written authorization from Owner stipulating payment to a third party. If my/our address changes at any time before the City has received full payment for all fees billed or owing, I/we will immediately notify the City of the new address.
☐	Authorized Agent accepts financial responsibility for all fees associated with this permit for reviews and approvals performed by the City or contracted agencies. I/we agree to pay all permit fees, costs of review, and other associated fees, regardless whether the permit is issued or whether the application is canceled before permit issuance. Refunds will be mailed to Authorized Agent unless the City has received written authorization from Authorized Agent stipulating payment to a third party. If my/our address changes at any time before the City has received full payment for all fees billed or owing, I/we will immediately notify the City of the new address. (Authorized Agent(s) must sign below.)

SIGNATURES

The undersigned owner(s), and their heirs and assigns, in consideration of the processing of the application, agree to release, indemnify, defend and hold the City of Mountlake Terrace harmless from any and all damages, including reasonable attorney's fees, arising from any action or infraction based in whole or in part upon false, misleading, inaccurate or incomplete information furnished by the owner, their agents or employees. The undersigned owner grants their permission for public officials and City of Mountlake Terrace staff to enter the subject property for the purpose of inspection. I/We hereby attest that I am/we are the owner(s) in fee simple of the property involved in this application and that the foregoing statements and answers contained herein, and the information herewith submitted, are in all respects true and correct to the best of my/our knowledge and belief. I/We shall be solely responsible for verification of all property lines. I/We also understand that signing and submitting this application authorizes City staff and agents to enter and inspect the site at any reasonable time for the purpose of reviewing this application.

Property Owner:	Date:
Property Owner:	Date:
Authorized Agent:	Date:
Authorized Agent:	Date: