

LASSEN COUNTY/CITY OF SUSANVILLE
Historic Building/Site Registry Application
\$126 Fee

Please provide as much accurate information as possible. Accuracy of information is more important than quantity of information. Additional information may be attached to this application.

Building/Site is located in (check one): ☐ Unincorporated Lassen County ☐ City of Susanville

IDENTIFICATION

1. Common Reference Name of Building/Site to be considered _____
2. Historic Name _____
3. Original Use _____ Current Use _____ Proposed Use _____
4. Street or Rural Address or location (if no address) _____

City _____ Zip _____
5. Assessor's Parcel Number _____
6. Present Owner _____ Address _____

City & State _____ Zip _____ Phone _____
7. Applicant or authorized representative (if different than owner) _____

Mailing Address _____ Phone _____
8. Legal Description (list below or attach):
9. Authorization from property owner or authorized agent: I certify that the information provided in this application and all attachments is true and correct to the best of my knowledge and request processing of this application for designation of my building and/or site on the Lassen County/City of Susanville Historic Building Registry for purposes of utilizing the Historic Building Code.

Printed Name: _____ Signature: _____ Date _____

Printed Name: _____ Signature: _____ Date _____

DESCRIPTION Provide on separate, attached sheets the following information in this order:

10. Detailed description of building and/or site. If known, also include date of construction, architect, builder, and alterations made since construction:
11. Description of special aesthetic, cultural, architectural or historical qualities that justify a designation. Include style of architecture (i.e. Victorian, Arts and Crafts, Spanish Revival, etc.)
12. Provide a sketch or parcel map that shows the boundaries of the parcel/site and also shows adjacent streets, roads or public access and approximate arrangement of structures on parcel or site. Note which buildings/sites are proposed for historical designation. Also provide a brief description of surrounding land uses. Is this the original site of this structure or has it been moved?
13. Attach drawings, photographs or other descriptive material. Provide dates of photographs if known.
14. Provide a statement of the condition of the building and/or site.
15. Provide the following:
 - a. Sources of information used in preparing this application. List books, documents, surveys, personal interviews and their dates.
 - b. Any other information you want to be considered for designation of the building/site
 - c. Any recommendation(s) from a local historical organization (optional)

REVIEW CRITERIA The Historic Building Review Committee shall consider the following criteria in the review of applications. Please assure that you provide sufficient, accurate information with sources and references that can be verified, to meet as many of these criteria as possible:

1. The age of the building and/or site.
2. The building and/or site are associated with events that have made significance in the heritage of the city or county.
3. The building and/or site are associated with the lives of persons significant in the city or county's past.
4. The building and/or site embody the distinctive characteristic of a type, period or method of construction or represent the work of a master or possesses high artistic value.
5. The proposed building and/or site materially benefit the architectural or historical character of the community.
6. The unique location or singular physical characteristic of the building and/or site proposed for designation represents an established and familiar visual feature of the community, area, city or county.
7. The preservation of a building and/or site is essential to the integrity of the community.
8. The Committee may consider other unique buildings and/or sites.