



Application/Permit # _____
City of Vandalia
Department of Development & Engineering Services
333 James E. Bohanan Memorial Drive Vandalia,
OH 45377
937.898.3750 | F 937.415.2319

Temporary Outdoor Sales

Applicant Information	
Applicant Name:	Date:
Applicant Address:	Phone:
City/State/Zip:	Email:
Outdoor Sales Information	
Owner Name:	
Sales Address:	Phone:
City/State/Zip:	Email:
Vehicle Description (If Applicable)	
Make:	Model:
Year:	License Plate Number:
Proposed Activity Description	
Provide a brief description of the nature of the business and goods and/or services to be sold:	
Dates of Sales:	
How many individuals will be employed:	

INFORMATION TO BE ATTACHED TO APPLICATION:

- ☐ **Written permission from the property owner** authorizing sales on the premises
- ☐ **Site plan** showing the area to be used, including parking, existing buildings on the lot, etc.
- ☐ **Description of any temporary shelter** to be used
- ☐ **Copy of electrical permit** if electric power will be utilized

Administrative Officer Date