

APPLICATION DATE: _____

REQUESTED DATE TO BURN: _____

CITY OF SUGAR HILL BURN PERMIT APPLICATION

TAX PARCEL ID: _____

ACREAGE: _____

PROPERTY OWNER NAME: _____

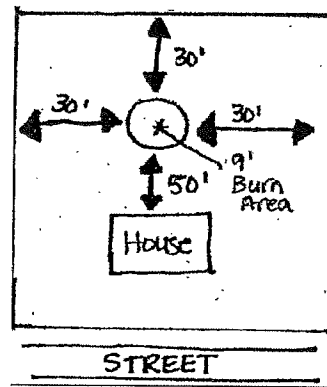
ADDRESS: _____

CONTACT PHONE NUMBER: _____

REQUESTED DATE TO BURN: _____

EXAMPLE DRAWING:

Please draw a diagram below showing the location of any structures and the burn area with dimensions shown to the nearest foot. Please also indicate if there are any structures located on the neighboring properties within 50' of the burn area. Hand drawn sketch is acceptable.



Open Burning Rules Checklist – City of Sugar Hill

- ☐ a. Go to www.gwinnettfiremarshal.com and refer to the Gwinnett Fire Community Risk Reduction Division's web page or call the Gwinnett County burn information line at 678.518.4979 for burn day information and burn rules and regulations applicable to all city and county residents.
- ☐ b. Refer also to the Official Code of Georgia at www.lexisnexis.com/hottopics/gacode/
- ☐ c. Burn permits shall only be issued between October 1st and April 30th.
- ☐ d. Burning shall take place only during daylight hours,
- ☐ e. when prevailing winds are not in excess of 15 mph,
- ☐ f. if the fire is located at least 30 feet from the property lines of all adjoining property owners, and on parcels that are in excess of ½ acre in total land area.
- ☐ g. All remnants of the fire shall be extinguished prior to dusk.
- ☐ h. All fires shall be attended by a competent person until extinguished and
- ☐ i. there shall be a garden hose connected to a water supply or other fire extinguishing equipment readily available for use.
- ☐ j. No burning is permitted during an air pollution episode, such as an air pollution alert, warning or emergency declared by proper authorities; when there is a fog, rain or cloud bases that are diffused or ill defined or for at least one day following the passage of a cold front; or when smoke presents a health hazard to persons in the vicinity of the fire.
- ☐ k. No burning shall be conducted within 20 feet of flammable, combustible or explosive materials unless otherwise specified by NFPA or Standard Fire Prevention Codes.
- ☐ l. All burn residues shall be removed and disposed of in accordance with local, state and federal law within 24 hours of finishing the burn.
- ☐ m. Each burn pile shall be contained within an area no larger than nine (9) square feet and shall be at least 50 feet from any structure. Burning shall be limited to one (1) pile at a time. An active burn pile shall be completely burned and extinguished prior to ignition of another burn pile on the same property.
- ☐ n. A burn permit shall not be issued on a property within 100' of a property with an active burn permit during the same calendar week.
- ☐ o. A burn permit may be obtained up to two (2) weeks in advance and shall not be issued to the same property for more than 2 days in a calendar week.
- ☐ p. The burning of any material (e.g. trash, solid waste, household garbage, rubbish, paper, cartons, boxes, excelsior, plastic, rubber, leather, pasteboard boxes, rags, straw, packing materials, shavings, construction waste, demolition waste and similar materials) other than leaves, limbs and other natural vegetation that may fall on one's own property is prohibited.
- ☐ q. The burning of prohibited materials shall be cause for immediate revocation of an active burn permit and may subject the permit holder to prosecution for a violation of state or local law.
- ☐ r. Any person caught burning prohibited materials shall immediately extinguish the fire and have the materials removed and disposed of in accordance with local, state and federal law.
- ☐ s. Any person caught burning prohibited materials more than twice shall not be eligible to obtain any further burn permits.

My signature below indicates that I have read the Open Burning Rules and I understand the requirements as shown.

_____/____/_____
Signature Date

Sworn to and subscribed before me this ____ day of _____, 20____
NOTARY SIGNATURE

Open Burning Rules – City of Sugar Hill

Section 30-1 of the Municipal Code of Sugar Hill allows the burning of leaves, limbs and other natural vegetation that may fall on one's own property, provided that a permit is obtained from the City and said burning is conducted in accordance with specific requirements and policies set by the City Manager as follows:

1. The permit holder shall conduct the burn in accordance with all local, state and federal requirements. Go to www.gwinnettfiremarshall.com and refer to the **Gwinnett Fire Community Risk Reduction Division's** web page or call the Gwinnett County burn information line at **678.518.4979** for burn day information and burn rules and regulations applicable to all city and county residents. Refer also to the Official Code of Georgia at www.lexisnexis.com/hottopics/gacode/
2. Any person caught conducting burning activity in violation of these rules shall immediately comply with the rules or extinguish the fire then remove and dispose of all burn residue and incompletely burned materials in accordance with local, state and federal law.
3. Burn permits shall only be issued between October 1st and April 30th.
4. Burning shall take place only during daylight hours, when prevailing winds are not in excess of 15 mph, if the fire is located at least 30 feet from the property lines of all adjoining property owners, and on parcels that are in excess of ½ acre in total land area. All remnants of the fire shall be extinguished prior to dusk.
5. All fires shall be attended by a competent person until extinguished and there shall be a garden hose connected to a water supply or other fire extinguishing equipment readily available for use.
6. No burning is permitted during an air pollution episode, such as an air pollution alert, warning or emergency declared by proper authorities; when there is a fog, rain or cloud bases that are diffused or ill defined or for at least one day following the passage of a cold front; or when smoke presents a health hazard to persons in the vicinity of the fire.
7. No burning shall be conducted within 20 feet of flammable, combustible or explosive materials unless otherwise specified by NFPA or Standard Fire Prevention Codes.
8. All burn residues shall be removed and disposed of in accordance with local, state and federal law within 24 hours of finishing the burn.
9. Each burn pile shall be contained within an area no larger than nine (9) square feet and shall be at least 50 feet from any structure. Burning shall be limited to one (1) pile at a time. An active burn pile shall be completely burned and extinguished prior to ignition of another burn pile on the same property.
10. A burn permit shall not be issued on a property within 100' of a property with an active burn permit during the same calendar week.
11. A burn permit may be obtained up to two (2) weeks in advance and shall not be issued to the same property for more than 2 days in a calendar week.
12. The burning of any material (e.g. trash, solid waste, household garbage, rubbish, paper, cartons, boxes, excelsior, plastic, rubber, leather, pasteboard boxes, rags, straw, packing materials, shavings, construction waste, demolition waste and similar materials) other than leaves, limbs and other natural vegetation that may fall on one's own property is prohibited.
 - a. The burning of prohibited materials shall be cause for immediate revocation of an active burn permit and may subject the permit holder to prosecution for a violation of state or local law.

- b. Any person caught burning prohibited materials shall immediately extinguish the fire and have the materials removed and disposed of in accordance with local, state and federal law.
- c. Any person caught burning prohibited materials more than twice shall not be eligible to obtain any further burn permits.

Please refer to the currently adopted version of the City of Sugar Hill Municipal Code for related City Ordinances:

Sec. 14-314. Open and outdoor storage.

The open or outdoor storage of any used or damaged lumber, building materials, junk, trash, garbage, debris, scrap metal, concrete, asphalt, cans, bottles, glass, tires, salvage materials, boxes, containers, bins, and abandoned, discarded, inoperative, or unusable furniture, stove, refrigerator, freezer, sink, toilet, cabinet or other household appliances or fixtures, yard waste or equipment (excluding residential lawn maintenance equipment), shall not be permitted for more than twenty-four (24) hours. Refer to the city health and sanitation ordinance for additional requirements on the storage of garbage, rubbish, refuse and other litter being stored on private property.

Exceptions:

- 1. Property where outdoor storage is authorized by the zoning ordinance;
- 2. Cut wood which is neatly stacked in lengths not to exceed three (3) feet and is for the personal use of the owner or occupant.

Sec. 66-105. Burning of trash, paper, etc., prohibited.

(a) No person shall burn or incinerate, or cause to be burned or incinerated, any rubbish, paper, pasteboard boxes, rags, straw, packing materials, shavings, and similar materials within the city, except in an incinerator equipped with spark arrestor devices and meeting all standards and requirements as may now be or as may hereafter be established by the air quality control branch of the environmental protection division of the department of natural resources or the county fire marshal. The open burning shall be governed of Section 30-1 of the Code of the City of Sugar Hill, Georgia.

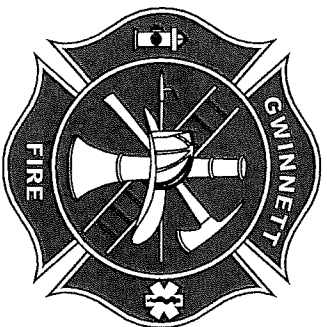
(b) Hand-warming fires on a construction site are permitted if the weather reaches fifty (50) degrees Fahrenheit or below. Such hand warming fires shall be contained within a fifty-five (55) gallon barrel or drum. The barrel or drum containing the fire shall be located at least twenty (20) feet from the structure being built on the site, and only wood may be burning inside the barrel or drum.

(c) It shall be unlawful for construction and demolition waste to be burned within the city.

Should you have any additional questions regarding the open burning rules, please contact the Code Enforcement Dept. at 770.945.6734.

Outdoor Burning Ordinance Restrictions

- The following rules govern all burning, whether or not a written permit is required.
- Never leave an outdoor fire unattended
 - The Fire Marshal's Office may temporarily prohibit any and/or all outdoor fires when atmospheric conditions or local circumstances make fires hazardous
 - Burning is not permitted when prevailing winds are predicted to be, or are, in excess of 15 miles per hour
 - No burning is permitted when the National Weather Service issues a *Red Flag Warning* or a *Fire Weather Watch*
 - No burning is permitted during an air pollution episode, such as an air pollution alert, warning, or emergency declared by proper authorities
 - No burning is permitted when there is fog, rain, or a cloud base that is diffused or ill defined. You also must wait at least one day following the passage of a cold front before burning
 - No burning of solid waste or household garbage is allowed
 - No burning of any materials that emit a heavy dark smoke, such as rubber products, oils, roofing material, petroleum based products, etc.
 - No burning when smoke presents a health hazard to persons in the vicinity of the fire. The Fire Marshal's Office is authorized to ban outdoor burning in a limited geographical area upon receipt of medical certification from a resident if they have a medical condition that is adversely affected by smoke
 - No burning shall be conducted within 20 feet of flammable, combustible, or explosive materials unless otherwise specified by the Fire Marshal's Office
 - No burning on Sundays or nights. Compliant bonfires, cooking fires, and recreational fires in chimneys and outdoor fireplaces may be burned on Sunday and at night provided all other criteria and restrictions are applied



The Georgia Environmental Protection Division (EPD) imposes a total ban on outdoor burning in Gwinnett County annually from May 1 to September 30.

Burn Information Line
678.518.4979
www.gwinnettfiremarshal.com

The Burn Information line and website are updated daily by 9:00am

If you suspect someone is improperly burning please report it by calling
770.513.5700

gwinnettcounty
Fire and Emergency Services
408 Hurricane Shoals Road, NE
Lawrenceville, GA 30046
Phone: 678.518.4980
Burn Information Line: 678.518.4979
E-mail: firemarshal@gwinnettcounty.com

03.12

www.gwinnettfiremarshal.com

gwinnettcounty
**Department of Fire and
Emergency Services**

Outdoor and Open Burning

Safe Burning Practices

Debris Burning is the burning of limbs, leaves, and natural vegetation



This information is derived from the Gwinnett County Fire Prevention and Protection Ordinance
Article II Section 46-54

Fires Allowed Without a Written Permit

The following types of fires do not require a written permit but must follow the outdoor burning ordinance restrictions.

The burning of leaves, limbs, and natural vegetation that may fall on one's property

- The location for open burning of natural vegetation shall not be less than 50' from any structure and not less than 25' from a property line. Provisions shall be made to prevent the fire from spreading to within 50' of any structure and 25' from a property line
- Fires should be a size that is easily controlled under the conditions and with the resources available on the property

Fires for the purpose of keeping warm

- Warming fires must be contained within a metal barrel of 55 gallon capacity or less
- Untreated wood or lumber are the only materials or substances permitted to be burned
- No on-ground warming fires are permitted
- The container for the warming fire cannot be less than 50' from any structure
- The outside temperature shall be 50°F or less

Fires for the purpose of cooking food for human consumption

- Charcoal, wood, and gas grills and other open flame cooking devices shall not be operated on combustible balconies or within 10' of combustible construction with the exception of one and two family dwellings
- LP gas grills and burners having an LP gas container with a water capacity greater than 2.5 pounds (1 pound LP gas capacity) shall not be located on combustible balconies or within 10' of combustible construction with the exception of one and two family dwellings
- Open fires used for cooking must be more than 50' from any structure and provisions shall be made to prevent the fire from spreading

Fires Allowed Without a Written Permit

Recreational fires in commercially available Chimineas or outdoor fireplaces:

- Chimineas or outdoor fireplaces shall be used according to their intended use, and the manufacturer's recommendations
- Chimineas or outdoor fireplaces shall have a Chimineas, screen, or other approved method to arrest sparks. Untreated wood, lumber, manufactured fire logs, or charcoal shall be the only substances permitted to be burned in Chimineas or outdoor fireplaces
- Chimineas or outdoor fireplaces shall not be operated inside structures, on combustible surfaces or balconies, or within 25' of combustible construction
- Chimineas or outdoor fireplaces shall have a non-combustible surface underneath to catch sparks

How to extinguish your outdoor fire:

- Allow the natural vegetation to burn completely to ash
- Pour lots of water on the fire and drown all embers, not just the red ones
- Stir the fire ashes and embers with a shovel
- Scrape the sticks and logs to remove any embers
- Stir and make sure everything is wet. All materials should be cold to the touch
- If you do not have water, use dirt. Mix enough dirt or sand with the embers and continue adding and stirring until all material is cool

Remember: Do not buy the fire. The fire will continue to smolder. Tree roots could catch on fire which will eventually surface and start a wildfire. If it's too hot to touch, it's too hot to leave!

Fires Requiring Written Permits

The following types of fires require a written permit

Pit Fires:

- These fires are permitted for the purpose of land clearing and are by permit only through Gwinnett County Fire Plan Review
- No pit burning shall commence prior to an inspection of the site and the burn pit by a representative of the Fire Marshall's Office
- Upon approval, the permits are valid for 30 days. Permits may be extended for increments of 15 day periods without additional fees, with a maximum of two extensions

Bonfires:

- No person shall kindle or maintain any bonfire or authorize any such fire unless the location is no less than 50' from structure with a size not to exceed four cubic feet of combustible materials and 100' from a structure with a size not to exceed five cubic feet of combustible materials
- For purposes of clarification, bonfires shall be limited to activities sponsored by civic, educational, religious, or other groups for the purpose of celebration, etc. An example would be a high school pep rally
- Bonfires shall be constantly attended by a competent person until the fire is extinguished. The attendant must have a garden hose connected to a water supply or other fire extinguishing equipment capable of extinguishing the fire readily available for use