

PREPARED BY:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

STATE OF FLORIDA

COUNTY OF \_\_\_\_\_

### NOTICE OF COMMENCEMENT

Permit Number \_\_\_\_\_ Parcel ID Number \_\_\_\_\_

THE UNDERSIGNED hereby gives notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statutes, the following information is provided in this Notice of Commencement.

1. **DESCRIPTION OF PROPERTY:** (legal description of the property, and street address if available. Attach a separate if necessary)  
\_\_\_\_\_
2. **GENERAL DESCRIPTION OF IMPROVEMENT:**  
\_\_\_\_\_
3. **OWNER INFORMATION:**  
Name and address: \_\_\_\_\_  
Interest in property: \_\_\_\_\_  
Name and address of fee simple titleholder (if other than Owner): \_\_\_\_\_
4. **CONTRACTOR:** (name, address, and phone number): \_\_\_\_\_  
\_\_\_\_\_
5. **SURETY (If applicable):**  
Name, address, and phone number: \_\_\_\_\_  
Amount of bond \$ \_\_\_\_\_
6. **LENDER:** (name, address, and phone number) \_\_\_\_\_  
\_\_\_\_\_
7. Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by § 713.13(1)(a)7, Florida Statutes: (name, address, and phone number) \_\_\_\_\_  
\_\_\_\_\_
8. In addition to him/herself, owner designates \_\_\_\_\_ of \_\_\_\_\_ receive a copy of the Lienor's Notice as provided in § 713.13(1)(b), Florida Statutes.
9. Expiration date of notice of commencement (the expiration date is 1 year from the date of recording unless a different date is specified) \_\_\_\_\_.

**WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART 1, SECTION 713.13 FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF OWNER

The foregoing instrument was acknowledged before me by means of  physical presence or sworn to (or affirmed) by  online notarization this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ by \_\_\_\_\_.

Notary Seal

\_\_\_\_\_  
SIGNATURE OF NOTARY PUBLIC

\_\_\_\_\_  
TYPED NAME OF NOTARY PUBLIC

Personally Known \_\_\_\_\_  
Produced Identification \_\_\_\_\_  
Type of Identification Produced \_\_\_\_\_