



405 E. Loop St., Bldg. 100 Buda, TX 78610

Utility Billing (512) 295-8845 / Public Works (512) 312-2876

FIRE HYDRANT METER APPLICATION

Company Information

Company Name: _____

Billing Address: _____

Billing Contact Name: _____

Billing Phone: _____

Field Contact Name: _____

Field Contact Phone: _____

Field Contact Email: _____

Project Information

Project Name: _____

Project Description: _____

Project Address: _____

Requested Meter location: _____

Estimated Completion Date: _____

Meter Deposit: \$2,500.00

Monthly Charge: \$150.00 base rate + \$17.12 per 1,000 gallons

Applicant Signature

Date

Office Use Only

Meter location: _____

Meter Serial #: _____ Beginning Read: _____

COB Authorized Signature: _____ Date: _____

NOTE: Meters are automatically removed after four consecutive months with no usage.

Fire Hydrant Use Procedure

To: Contractors Requiring Hydrant Services

Contractors requiring a hydrant meter need to know and understand proper hydrant operation. The contractor is responsible to teach proper operation procedure to his hydrant users. This includes water truck drivers or any other employee of the company that operate hydrants for any reason. The guidelines are as follows:

1. The City is not responsible for the theft of the fire hydrant meter and contractors shall take necessary measures to ensure the meter is safely secured.
2. Contractors are responsible for securing the meter to prevent theft of the meter.
3. Only use a wrench specifically designed for fire hydrants. Any other type of wrench may cause damage to the nozzle cap and bronze-operating nut.
4. An approved Air Gap (2 times pipe diameter) or an RPZ backflow assembly device must be mounted on the meter. (This is the responsibility of the contractor). The Public Works Department will provide a RPZ backflow assembly device upon request.
5. The contractor is responsible to have the backflow assembly device tested by a TCEQ licensed back-flow technician that is registered with the City of Buda, and upon completion of a passing test, submit the original T&M form to the City Inspector.
6. Vehicle operators and other personnel using hydrants will be properly trained in their operation. (Hydrants must be opened slowly until the barrel is filled then a more rapid opening is acceptable. The closing is as important. The final three or four rounds of closing must be done slowly to prevent water hammer and damage to the mains.)
7. A hydrant will be opened fully for use. Valves downstream from the meter shall be used to control flow. (Opening the hydrant just a few rounds will damage and undermine the thrust blocking. This requires an expensive repair if damaged. This practice is dangerous and unacceptable.) The contractor will be held accountable for damages to these hydrants.
8. Hose lines will not be left connected to a hydrant over night.
9. Hose lines left on a hydrant will be considered as a cross-connection.
10. Changing the meter and assembly's location, altering or adjusting the meter and assembly in any way or using the meter and assembly for any unauthorized purpose can result in the immediate removal of the temporary meter and assembly without notification or meter tampering penalties plus any cost for damaged, lost or missing meter and assembly..
11. All water drawn from the fire hydrant shall pass through the issued meter assembly.
12. Contractors that need a hydrant taken out of service or maintained for any reason should notify the Public Works office at 512-312-2876.
13. Fire hydrant use is a privilege for your needs and the City of Buda will not tolerate abuse of this privilege. This includes water theft, vandalism, tampering, leaving caps off, or damage caused by neglect.

By signing this document I acknowledge that I have read and understand these requirements.

Signature: _____ Date: _____ .