

INC. VILLAGE OF SEA CLIFF

P. O. BOX 340

300 Sea Cliff Avenue

Sea Cliff, New York 11579

Tel. (516) 671-0080

Fax. (516) 671-6508

LICENSED LANDSCAPERS, GARDENERS, TREE SURGEONS **INSTRUCTIONS TO COMPLETE APPLICATION** (New or Renewal)



There has been a significant change to the local law since January 2022 as it relates to use of Gas Leaf Blowers. Please consult the details available on the Village web site at www.seacliff-ny.gov.

- Fill out the application completely.
- Include your name and the business name, address and email.
- Include name of person responsible for compliance.
- Include daytime and nighttime phone numbers; include cell phone number if any.
- You **MUST** provide current registrations of all vehicles & trailers.
- Have the application notarized or bring the application to Village Hall and we will notarize it for you.
- The annual application fee is \$100.00 which includes one vehicle, plus \$10.00 for each additional vehicle or trailer.
- Include a copy of your Nassau County license with application. Landscapers are reminded that Nassau County Consumer Affairs also requires Licensing.
- **Submit proof of insurance:**
 1. **Workers' Compensation Insurance**
 - (FORM 105.2 OR U-26.3) OR Signed Exemption form CE-200 issued by State of New York Workers' Compensation Board
 - *Incorporated Village of Sea Cliff must be listed as the certificate holder*
 2. **Disability Insurance**
 - **Form DB120-.1**
 - *Incorporated Village of Sea Cliff must be listed as the certificate holder*
 3. **Liability Insurance Certificate on ACORD Form**
 - Minimum Commercial General Liability Insurance: \$1,000,000 per occurrence; \$2,000,000 general aggregate
 - *Incorporated Village of Sea Cliff must be listed as the certificate holder*
 - *Incorporated Village of Sea Cliff, all elected and appointed officials, employees and volunteers are to be included as an additional insured per CG2026 or equivalent additional insured endorsement.*
- Mail or bring application and copies of all required documents to Sea Cliff Village Hall, P. O. Box 340, 300 Sea Cliff Avenue, Sea Cliff, N.Y. 11579. (M-F 9a to 4:30p)

Office of the Village Clerk

Incorporated Village of Sea Cliff, 300 Sea Cliff Avenue, P.O. Box 340, Sea Cliff, Nassau County, New York 11579

**COMMERCIAL LANDSCAPERS, GARDENERS &
TREE SURGEONS PERMIT APPLICATION**

**Application fee: \$100.00
(includes one vehicle)
Add \$10.00 for each
additional vehicle or
trailer permitted.**

Business Name: _____

Location of Business: _____

Name of person responsible for compliance: _____

Address of person responsible for compliance: _____

Day/Office Phone: _____ Cell Phone: _____

Email: _____

Person authorized to accept notices, summons and appearance tickets:

Name: _____ Address: _____

Years at this business address: _____ Previous address: _____

If a corporation, Corporation Name: _____

Corporation Officers and Directors:

Name	Residence	Phone #	Age
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Vehicles Used by Applicant's Business: (attach additional pages if necessary)

Vehicle License Number	State Registered	Vehicle ID Number
1) _____	_____	_____
2) _____	_____	_____
3) _____	_____	_____
4) _____	_____	_____

By signing this document, you affirm that you are aware of all rules & regulations regarding landscaping, the removal of debris & hours of operation per village code & that you will abide by the same.

Signature: _____ Signature of Agent: _____

Print Name: _____ Print Name: _____

Title/Position: _____ Print Address: _____

Sworn to before me this _____

day of _____ Year _____

Notary _____

Sworn to before me this _____

day of _____ Year _____

Notary _____

THIS SPACE FOR VILLAGE USE ONLY

Permit Number _____ Date Issued _____ Expires _____

Decals Issued: 1) _____ 2) _____ 3) _____ 4) _____ 5) _____

Fee Paid _____ Receipt Number _____ By: _____ Village Clerk