

TREE PRESERVATION/REMOVAL PERMIT APPLICATION

*****No Site Work Can Be Initiated Until This Application is Approved*****

Name of Development: _____

Subdivision Name: _____ Lot & Block: _____ Address: _____

☐

Residential

☐

Commercial

☐

Multi-Family

☐

Other

Location/Address of Property: _____

Total Acreage: _____

Is tree removal being deferred to another date/ phase of the development? If so, provide when the work will be completed: _____

Owner's Name: _____

Street Address, City, State, Zip: _____

Ph#: _____ E-Mail: _____

Contractor: _____

Street Address, City, State, Zip: _____

Ph#: _____ E-Mail: _____

APPLICATION REQUEST FOR:

- ☐ SITE WORK (prior to platting) includes surveying, clearing, grading and filling (Expires in 180 days)
- ☐ PLAT APPROVAL (PRELIMINARY, FINAL, REPLAT, AMENDING) CIRCLE ONE
- ☐ BUILDING PERMIT

TREE AFFIDAVIT:

I am aware of the requirements of the City of Schertz Unified Development Code, Section 21.9.9 regarding Tree Preservation/Removal. This affidavit verifies that to the best of my knowledge that said property:

- ☐ 1. Has no Protected or Heritage trees,
- ☐ 2. Will in no way cause the destruction of or damage to any Protected or Heritage tree(s). Any wounded or damaged tree(s) will be repaired immediately,
- ☐ 3. Will involve the removal of Protected (8" DBH) and/or Heritage trees (24" DBH).

OWNER ACKNOWLEDGEMENT

THE STATE OF TEXAS §
COUNTY OF _____ §

BEFORE ME, a Notary Public, on this day personally appeared _____
the undersigned owner, who, under oath, stated the following: "I hereby certify that I am the owner of this property and authorize the applicant and/or the representative to represent this property on my behalf; that all information submitted herein is true and correct."

Owner
SUBSCRIBED AND SWORN TO before me, this _____ day of _____, 20____.

Notary Public in and for the State of Texas

TREE MITIGATION CHECKLIST

THE FOLLOWING MATERIALS SHALL ACCOMPANY TREE APPLICATION:

- ☐ Tree Mitigation Affidavit and Permit Application
- ☐ This completed checklist
- ☐ Any information required by this application or by the Unified Development Code.
- ☐ Tree Preservation Plan containing the following information

TECHNICAL REQUIREMENTS

1	Title block located in lower right corner with subdivision name or survey name and abstract number, and preparation date
2	Names, addresses, and phone numbers of owner, applicant and surveyor
3	North arrow, scale, and location/vicinity map (1"=50' or 1"=100')
4	Legend, if abbreviations or symbols are used
5	Property boundary and dimensions
6	Location and width of planned and existing thoroughfares, streets, or county roads within and adjacent to the property
7	Building setback lines
8	Building layout and dimensions
9	Identify 100-year flood plain
10	Identify all tree groupings
11	Identify all individual trees eight (8) inches DBH and larger
12	A summary of methods used for protecting saved trees

TREE MITIGATION EXAMPLE

City of Schertz

<u># OF TREES ON SITE</u>	<u>TYPE OF TREE</u>	<u>TOTAL INCHES</u>	<u># OF TREES SAVED</u>	<u>INCHES SAVED</u>	<u># OF TREES REMOVED</u>	<u>INCHES REMOVED</u>	<u>INCHES TO BE MITIGATED</u>
3	Heritage - Oak	84	2	60	1	24	72
17	Protected - Oak	136	13	104	4	32	32
20		220	15	164	5	56	104

Percent of the number of trees saved: 75%

Total Inches to be Mitigated: 104

Total Payment in Lieu of Replacement: 104 x \$100.00 = \$10,400

Heritage Tree (24" or greater)	Protected Tree (8" or greater)
Mitigated at 3" per 1"	Mitigated at 1" per 1"

TREE INVENTORY WORKSHEET

NOTE: (DBH) is Diameter at Breast Height measured 4.5 feet above ground level

No.	TYPE/SPECIES TREE	DBH	REMOVE			PRESERVE
			Exempt	Mitigate	Replace	
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
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37						
38						
39						
40						
50						
51						
52						
		Total				