

Vacant & Abandoned Property Registration Statement



The City of Orange Township, New Jersey
Department of Planning & Economic Development
Code Enforcement Division

This form is for use in registering or renewing registration for a vacant and abandoned property located in the City of Orange Township. Owners or beneficiaries/trustees of vacant and abandoned properties located in the City are required to file registration statements with the City's Code Enforcement Division and pay a fee for each such property within 30 days of initial vacancy or within 10 days after receiving notice from the City, and thereafter on or before July 1 of each year for as long as the property remains vacant.

Part A Property/Owner Information				
Block	Lot	Qualifier	Street Address	Default Notice (list Instr. No. & attach copy) ☐ No ☐ Yes:
			, Orange, New Jersey, 07050	
Owner Name			Owner Type ☐ Individual ☐ Corporation ☐ LLC ☐ LLP ☐ LP	Owner SSN/FEIN
Owner Address (no P.O. boxes)			Owner E-mail	Owner Phone

Part B Lienholder/Property Manager Information			
Lienholder Name ☐ None		Lienholder Contact Name	
Lienholder Address (no P.O. boxes)		Lienholder Contact E-mail	Phone
Property Manager Name ☐ None	Property Manager License No.	Property Manager Contact Name	
Property Manager Address (no P.O. boxes)		Property Manager E-mail	24-Hour Phone

Part C Registration Fee	
☐ Initial Registration (prorated after July 1) \$ 250.00 ☐ First Renewal \$ 500.00 ☐ Second Renewal \$ 1,000.00 ☐ Subsequent Renewal \$ 2,500.00	DO NOT WRITE IN THIS SPACE
Each registration must be accompanied by a certified check or money order, payable to "City of Orange Township", for the total applicable fee.	
Total Fee Due	

Part D Registrant Acknowledgement
I hereby certify that I am authorized to file this registration statement on behalf of the subject property's owner, lienholder or property manager, and that the information set forth herein is accurate to the best of my knowledge. I further certify that I have read and understood the following registration, security and maintenance requirements as set forth in Chapter 156 of the City of Orange Township Municipal Code: - An owner or beneficiary/trustee of a vacant and abandoned property located in the City must register said property with the City's Code Enforcement Division and pay the applicable initial registration fee (prorated) first within 30 days of initial vacancy or within 10 days after receiving notice from the City. - Registration shall be renewed (with payment of the applicable fee) on or before July 1 of each year following initial registration for as long as the subject property remains vacant. - Changes in any information set forth in a registration statement shall be reported to the City within 30 days of said change. - The subject property (and all yards) shall be properly maintained and landscaped according to existing code standards, and shall remain free of all: weeds; dry bushes; dead vegetation; junk; debris; building material; garbage; graffiti; and, accumulation of flyers, notices and discarded personal items of any sort that give the appearance that the property is vacant or abandoned. - The subject property shall be secured by: closing/locking of all entry points (e.g., windows, doors, etc.) and reglazing or boarding of all windows. - The name, address and 24-hour telephone number of the subject property's owner or property manager shall be posted at the site.

Registrant Signature	Registrant Name
	Registrant Title
	Date

FOR OFFICE USE		
Date Received	By	Payment Amount
Notes		