



City of Groveport
Building & Zoning Department
655 Blacklick St
Groveport, OH 43125
614-830-2045

Date: _____

Permit # _____

Associated Building Permit # _____

APPLICATION FOR HVAC PERMIT

Revised: 08-01-26

☐ City of Groveport ☐ Madison Township (commercial only)

Address of Project		Project – Description of Work	
Building Owners Name		Phone #	
Contractor		Phone #	
Address	City	State	Zip

COST of work: \$ _____

COMMERCIAL:

☐ New ☐ Replacement *

RESIDENTIAL:

☐ New ☐ Replacement*

*If replacement-is fuel type being changed: ☐ Yes ☐ No

If yes, submit manufactures installation instructions.

*Is location in building changing: ☐ Yes ☐ No

If yes, submit floor plan showing new location.

*Is any new electric work being completed: ☐ Yes ☐ No

If yes, separate electric permit required.

Existing Unit: BTU's _____ CFM's _____ # of Units _____
☐ Gas ☐ Oil ☐ Electric ☐ Forced Air ☐ Boiler
☐ Gravity ☐ Unit Heater ☐ Other _____ *Fee Schedule attached*

New Residential: One, Two, and Three dwellings **\$115.00 per unit + 1% State Fee**
Multifamily dwellings **\$115.00 per unit + 3% State Fee**

Warm Air Furnaces & Boilers	BTU's _____	\$ _____
Electric Perimeter Heating	Watts _____	\$ _____
Heat Pump Size	Tons _____	\$ _____
Air Conditioning Systems	Tons _____	\$ _____
Product Refrigeration	Tons _____	\$ _____
Ventilation Systems	CFMs _____	\$ _____
Roof Top Units	\$50 per unit x _____ units	\$ _____
Fireplaces / Chimneys	Flat fee \$34.50	\$ _____
Commercial Alt (unit not being changed)	\$28.75 per opening x _____ openings	\$ _____
Building Service Piping	\$50 plus .50 per _____ linear foot	\$ _____
Alteration to existing system - Residential	Flat fee \$28.75	\$ _____
Alteration – Unit not changed – Commercial	Per Opening \$28.75	\$ _____

Commercial prints attached for plan review \$185.00 \$ _____

Sub Total: \$ _____
1% State Fee (1% of subtotal on 1, 2 & 3 family) \$ _____
3% State Fee (3% of subtotal on Commercial projects) \$ _____
Total Fee: \$ _____

Applicant's Signature

Applicant's Printed Name

Contact Phone Number

FEE SCHEDULE

RESIDENTIAL

New Residential <u>one</u> , <u>two</u> , <u>three</u> and <u>multifamily</u> dwellings	\$115.00 per unit
Replacement Heating (Warm Air, Heat Pump, etc.)	\$34.50
Replacement Cooling	\$34.50
When installing Replacement Heating & Cooling at same time	\$57.50
Alteration to Existing System	\$28.75
Minimum Fee:	\$25.00

COMMERCIAL – New or Replacement

Warm Air Furnaces, Boilers,	Up to 100,000 BTU or 29,300 Watts	\$46.00
Electrical Perimeter Radiant Heating	101,000 to 200,000 BTU or 58.6 KW	\$69.00
	201,000 to 300,000 BTU or 87.9 KW	\$80.50
	Over 300,000 BTU or 87.9 KW add	\$23.00 for each additional 100,000
Heat Pumps	Up to 10 tons	\$80.00
	Over 10 tons	\$120.00
Air Conditioning Systems	Up to 5 tons	\$50.00 per unit
	Over 5 tons	\$95.00 per unit
Product Refrigeration	Less than 5 tons	\$50.00
	5-10 tons	\$80.00
	11-20 tons	\$110.00
	Each additional ton over 20	\$5.00 per ton
Ventilating Systems	Up to 5000 cfm	\$40.00
	Over 5,000 cfm	\$60.00
Roof Top Units		\$50.00 per unit
Fireplaces & Chimneys	Masonry, prefabricated, solid fuel fireplaces either free standing or constructed exposed against wall will be considered as a heating appliance and requires a permit.	\$34.50
Alterations	Unit not being changed	\$28.75 per opening
Building Service Piping		\$50.00 Base & .50 per linear foot

State 1% Fee (1, 2 & 3 family)

State 3% Fee (other than 1, 2, 3 family)