

CITY OF PERRY
203 W. Polly Street
Perry, MI 48872
Ph: (517) 625-6155 * Fax: (517) 625-6157



AUTHORITY: P.A. 230 of 1972 AS AMENDED
COMPLETION: MANDATORY TO OBTAIN PERMIT
PENALTY: PERMIT WILL NOT BE ISSUED

SHIAWASSEE COUNTY

Building Permit and Plan Examination

APPLICANT TO COMPLETE ALL ITEMS IN SECTION I, II, III, IV, V AND VI

**NOTE: SEPARATE APPLICATIONS MUST BE COMPLETED FOR
 PLUMBING, MECHANICAL, AND ELECTRICAL WORK PERMITS**

The Department will not discriminate against any individual or group because of Race, Sex, Religion, Age,
 National Origin, Color, Marital Status, Handicap, or Political Beliefs.

I. PROJECT INFORMATION				
PROJECT NAME		ADDRESS		
CITY	VILLAGE	TOWNSHIP	COUNTY	ZIP CODE
BETWEEN		AND		
II. IDENTIFICATION				
A. OWNER OR LESSEE				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	PHONE NO.	
B. ARCHITECT OR ENGINEER				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	PHONE NO.	
LICENSE NUMBER			EXPIRATION DATE	
C. CONTRACTOR				
NAME		ADDRESS		
CITY	STATE	ZIP CODE	PHONE NO.	
BUILDERS LICENSE NUMBER			EXPIRATION DATE	
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION				
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION				
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION				
III. TYPE OF IMPROVEMENT AND PLAN REVIEW				
A. TYPE OF IMPROVEMENT				
1. ☐ NEW BUILDING	3. ☐ ALTERATION	5. ☐ DEMOLITION	7. ☐ FOUNDATION ONLY	9. ☐ RELOCATION
2. ☐ ADDITION	4. ☐ REPAIR	6. ☐ MOBILE HOME SET-UP	8. ☐ PREMANUFACTURE	10. ☐ SPECIAL INSPECTION
B. REVIEW(S) TO BE PERFORMED				
☐ BUILDING	☐ ELECTRICAL	☐ MECHANICAL	☐ PLUMBING	☐ FOUNDATION

Property Tax I.D. _____

Building Permit Fee _____

Construction Value _____

IV. PROPOSED USE OF BUILDING				
A. RESIDENTIAL				
1. ☐ ONE FAMILY	3. ☐ HOTEL, MOTELS	5. ☐ DETACHED GARAGE		
2. ☐ TWO OR MORE FAMILY No. of Units _____	4. ☐ ATTACHED GARAGE	6. ☐ OTHER NO. OF UNITS		
B. NON-RESIDENTIAL				
7. ☐ AMUSEMENT	11. ☐ SERVICE STATION	15. ☐ SCHOOL, LIBRARY, EDUCATIONAL		
8. ☐ CHURCH, RELEGION	12. ☐ HOSPLITAL, INSTITUTION	16. ☐ STORE, MERCANTILE		
9. ☐ INDUSTRIAL	13. ☐ OFFICE, BANK, PROFESSIONAL	17. ☐ TANKS, TOWERS		
10. ☐ PARKING GARAGE	14. ☐ PUBLIC UTILITY	18. ☐ OTHER _____		
NON-RESIDENTIAL-DESCRIBE IN DETAIL PROPOSED USE OF BUILDING, E.G. FOOD PROCESSING PLANT, MACHINE SHOP, LAUNDRY BUILDING AT HOSPITAL, ELEMENTARY SCHOOL, SECONDARY SCHOOL, COLLEGE, PAROCHIAL SCHOOL, PARKING GARAGE FOR DEPARTMENT STORE, RENTAL OFFICE BUILDING, OFFICE BUILDING AT INDUSTRIAL PLANT. IF USE OF EXISTING BUILDING IS BEING CHANGED, ENTER PROPOSED USE.				
V. SELECTED CHARACTERISTICS OF BUILDING				
A. PRINCIPAL TYPE OF FRAME				
1. ☐ MASONRY. WALL BEARING	2. ☐ WOOD FRAME	3. ☐ STRUCTURAL STEEL	4. ☐ REINFORCED CONCRETE	5. ☐ OTHER
B. PRINCIPAL TYPE OF HEATING FUEL				
6. ☐ GAS	7. ☐ OIL	8. ☐ ELECTRICITY	9. ☐ COAL	10. ☐ OTHER
C. TYPE OF SEWAGE DISPOSAL				
11. ☐ PUBLIC OR PRIVATE COMPANY		12. ☐ SEPTIC SYSTEM		
D. TYPE OF WATER SUPPLY				
13. ☐ PUBLIC OR PRIVATE COMPANY		14. ☐ PRIVATE WELL OR CISTERN		
E. TYPE OF MECHANICAL				
15. WILL THERE BE AIR CONDITIONING? ☐ YES ☐ NO		16. WILL THERE BE FIRE SUPPRESSION? ☐ YES ☐ NO		
F. DIMENSIONS/DATA				
17. NUMBER OF STORIES _____	21. FLOOR AREA:			
18. USE GROUP _____	BASEMENT	EXISTING	ALTERATIONS	NEW
19. CONSTRUCTION TYPE _____	1 st & 2 nd FLOOR	_____	_____	_____
20. NO. OF OCCUPANTS _____	3 rd – 10 th FLOOR	_____	_____	_____
	11 th – ABOVE	_____	_____	_____
	TOTAL AREA	_____	_____	_____
G. NUMBER OF OFF STREET PARKING SPACES				
22. ENCLOSED _____		23. OUTDOORS _____		

VI. APPLICANT INFORMATION					
APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION:					
NAME			PHONE NO.		
ADDRESS	CITY	STATE	ZIP CODE		
FEDERAL I.D. NUMBER/SOCIAL SECURITY NUMBER:					
I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE. Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.					
SIGNATURE OF APPLICANT					
PLAN REVIEW FEE ENCLOSED \$			OR STATE ACCOUNT NUMBER		
BUILDING PERMIT FEE ENCLOSED \$			OR STATE ACCOUNT NUMBER		
VII. LOCAL GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION					
ENVIRONMENTAL CONTROL APPROVALS					
Plans are enclosed with this application.	REQUIRED?	APPROVED	DATE	NUMBER	BY
A - ZONING	[] YES [] NO				
B - FIRE DISTRICT	[] YES [] NO				
C - POLLUTION CONTROL	[] YES [] NO				
D - NOISE CONTROL	[] YES [] NO				
E - SOIL EROSION	[] YES [] NO				
F - FLOOD ZONE	[] YES [] NO				
G - WATER SUPPLY	[] YES [] NO				
H - SEPTIC SYSTEM	[] YES [] NO				
I - VARIANCE GRANTED	[] YES [] NO				
J - OTHER	[] YES [] NO				
VII. VALIDATION - FOR DEPARTMENT USE ONLY					
USE GROUP _____			Base Fee _____		
TYPE OF CONSTRUCTION _____			Number of Inspections _____		
SQUARE FEET _____					
Approval Signature					
TITLE			Date		

IX. SITE OR PLOT PLAN – FOR APPLICANT USE

A full-page sheet of white graph paper with a light gray grid. The grid consists of small squares, approximately 10 units wide by 10 units high. There are no margins or additional markings on the page.Plans are enclosed with this application ☐ YES☐ YES

OFFICE USE ONLY

BUILDING PERMT FEE SCHEDULE

RESIDENTAL & COMMERCIAL FEES (BASED ON VALUE OF CONSTRUCTION)

\$75 FOR THE FIRST \$1,000.00; AND \$5.00 FOR EVERY ADDITIOANL \$1,000.00