



Business Security Improvement Program Application – Business Information

The City of Walnut has developed the Business Security Improvement Program to help protect small businesses from crime and vandalism. The purpose of the Program is to improve public safety by strengthening security among the Walnut Business Community.

The Program will provide one-time Grant funding to reimburse small businesses for the purchase and installation of security improvement equipment and technology, such as security cameras, alarm systems, and shatterproof film, that will have a general public benefit by helping to make the City safer.

Please note, home-based businesses, any business without a commercial storefront, and businesses with more than 25 full-time equivalent employees are not eligible for the Business Security Improvement Program. For additional information, please refer to the **Business Security Improvement Policy Guidelines** (<https://cityofwalnut.org/businesswatch>)

Do not submit more than one application per business. Businesses that submit more than one application are subject to disqualification.

PART 1

Business Owner/ Applicant Information

Applicants Name:	
Street Address:	
Address Line 2:	
City:	State:
Postal / Zip Code:	

Contact Information

Phone Number:	Email:
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Legal Business Information

Name of Business:	
Business Address:	
Address Line 2:	
City:	State:
Postal / Zip Code:	

Business Contact Information

Phone Number:	Website / Email Address:
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FEIN/ Tax ID Number (a Form W-9 must be provided prior to receiving any grant funding)

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Walnut Business License

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Business Opening Date

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Please briefly describe your business and the service it provides.

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PART 2

Employee Information

To assist in verifying compliance with the program guidelines, please provide the requested information below.

1. How many full-time and part-time employees are employed at your business?*

of Full-time Employees *

of FTE Part-time

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**Note: FTE is defined as a single full-time employee or multiple part-time employees that work a total of 2,080 hours*

2. Do you have a storefront (physical place of business) in the City of Walnut?

☐ Yes

☐ No

3. Is an owner of this business a Walnut City Official or Walnut staff member ?

☐ Yes

☐ No

PART 3

4. Grant funds shall be used to reimburse small businesses for the purchase and installation of security improvement equipment, such as: security cameras, lighting, alarm systems, shatterproof film, storefront gates (as permitted by Property Management), and the installation of such security improvements. Businesses may propose additional security improvement equipment and technology that has sufficient potential for public safety, subject to the approval by the Program Coordinator.

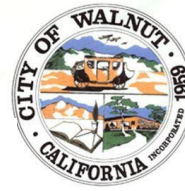
To be eligible to apply for a Business Security Improvement Grant, a business must submit one of the following: (i) a detailed list of proposed security equipment and/or technology improvements with quotes evidencing the cost of such improvements, or (ii) paid receipts or similar documentation evidencing for the purchase and installation of security improvement equipment and technology on or after August 1, 2024.

Expenses must be documented by invoices, receipts, proof of payment, or other supporting documentation. An on-site inspection of the installed improvements must be confirmed by the Sheriff's Department prior to disbursement of Grant funds. Grants will be disbursed only on a reimbursement basis for documented and inspection-confirmed eligible expenses.

Provide a detailed description of the business expenses you incurred after August 1, 2024, or that you intend to incur within 45 days of the date of the Notice of Award.

Please list and attach copies of all receipts, statements, and written documents showing funds expended on eligible purchases.

If you have questions regarding this application, please email the Business Security Improvement Program Coordinator, Alyssa Ramos, at aramos@ci.walnut.ca.us, or call 909-595-7543 ext. 410.



Business Security Improvement Program Application

Self-Certification

The Undersigned Certifies That:

- a) The information contained in this application and supporting documents is complete and accurate; and
- b) If the project includes the purchase of equipment or facility improvements, the applicant shall maintain and operate the equipment and/ or facility for its approved use throughout its useful life.

Applicants Signature:

Name and Title of Applicant:

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Date of Submittal:

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For Office Use Only

Business License Status:

Received by: _____

Date: _____