



City of Garland
Building Inspections Dept.
800 Main St
Garland TX 75040
972-205-2300

CONTRACTOR APPLICATION FOR REGISTRATION

COMPANY INFORMATION					
NAME OF BUSINESS					
ADDRESS					
CITY		STATE		ZIP CODE	
PRIMARY EMAIL ADDRESS:					
OFFICE PHONE NUMBER:				FAX NUMBER:	
MOBILE NUMBER			CELL PHONE CARRIER*		

*Cell phone carrier is requested in order to allow our system to send text messages with regards to inspection results.

STATE LICENSE INFORMATION (Electricians, Plumbers, HVAC and Irrigation Contractors)

NAME AS IT APPEARS ON THE STATE LICENSE:	
STATE LICENSE NUMBER:	EXPIRATION DATE OF LICENSE:

I, the undersigned, will comply with all local ordinances and acknowledge that I am to serve as the said Contractor / Registration Holder as set out above. I further agree that I will advise the Building Official immediately in writing whenever I cease to serve said contractor either as a member of the firm or as a continuous employee with active supervision of all said work done under contractor.

Applicant is:			
Print Name:		Date:	
Signature			

OFFICE USE ONLY

REGISTRATION #: _____

DATE RECEIVED: _____

Documentation requirements for registration in the City of Garland:

General Contractor Registration: General Contractors must supply a copy of the owners or principals drivers' license. General Contractor includes, but is not limited to: Fence, Foundation Repair, Demolition, Concrete and/or Roofing Contractors. Roofing contractors are required to provide a COI with the City of Garland, 200 N Fifth St, Garland TX 75040 listed as an additional insured.

State Irrigation Contractor Registration: Must supply copy of State Irrigators License and the license holder's drivers' license (www.tceq.state.tx.us).

Sign Contractor Registration: Must supply copy of the owners or principals drivers' license.

State Statute prohibits City's from collecting registration fees for the contractors below this statement, but does not negate your requirement to register your company with each City in accordance with their local amendments. Because of this waiver of registration fees, your registration can be emailed to our office at permits@garlandtx.gov with the required documents listed below. **This is only open to Electrical, HVAC and Plumbing Contractors.**

State Electrical Contractor Registration: Must supply copy of State Contractor License, Master Electrician License, and Masters' drivers' license (www.tdlr.state.tx.us).

State HVAC Contractor Registration: Must supply copy of State HVAC License and license holder's drivers' license (www.tdlr.state.tx.us).

State Plumbing Contractor Registration: Must supply copy of State Plumbing Master License, State Insurance Coverage and Masters' drivers' license (www.tsbpe.state.tx.us).

State Electrical Contractor Registration: Must supply copy of Master Sign Electrician License, and Masters' drivers' license (www.tdlr.state.tx.us). This registration is in addition to registering as a sign contractor.