

2025 CALIFORNIA BUILDING CODE, CHAPTER 1, SECTION 109.6 REFUNDS

The City of Meniffee Building Official may authorize a refund of applicable permit fees concurrent with the withdrawal or cancellation of a building permit application.

Subject to the following provisions, permit fees may be eligible for a refund if the refund request is received within 180 days from the permit submission date. If after 180 days from the permit submission date, all permit fees are non-refundable.



PLAN CHECK FEES

If plans have been reviewed, plan check fees are **non-refundable**. If plans have not been reviewed, plan check fees are fully **refundable**.



PERMIT ISSUANCE FEE

The Permit Issuance Fee applies to processing costs up to and after the time of permit issuance and is **non-refundable**.



INSPECTION FEES

If an inspection has been scheduled, the inspection fees are **non-refundable**. If an inspection has not been scheduled, the inspection fees are fully **refundable**.



GENERAL PLAN MAINTENANCE FEE

The General Plan Maintenance Fee provides funding for the maintenance of the City's General Plan and is **non-refundable**.



TECHNOLOGY SURCHARGE

The Technology Surcharge Fee funds ongoing and future technology improvements to enhance customer service and is **non-refundable**.



GREEN FEE

The Green Fee is a state passthrough fee that funds the California green building code development and is **non-refundable**.



SMIP FEE

The SMIP Fee is a state passthrough fee that funds the Seismic Motion Instrument Program (SMIP), including earthquake fault monitoring stations, and is **non-refundable**.



REFUND PROCESSING FEE

A flat \$70 fee will be deducted from all approved refunds.

PERMIT REFUND REQUEST FORM



SUBMIT ONE REQUEST FORM PER PERMIT TO BUILDING.SUBMITTALS@CITYOFMENIFEE.US

PROJECT INFORMATION:

PROJECT NAME: _____

PERMIT #: _____ INVOICE # _____ RECEIPT # _____

PAYEE INFORMATION:

NAME: _____

MAILING ADDRESS: _____

CITY, STATE, ZIP CODE: _____

ATTN./CARE OF (IF APPLICABLE): _____

PHONE: _____

EMAIL: _____

REQUESTOR CONTACT INFORMATION:

BUSINESS NAME (IF APPLICABLE): _____

NAME: _____

PHONE: _____

EMAIL: _____

REASON FOR REFUND:

Your request will not be processed without the completed Permit Refund Request form, invoice, and receipt. Please allow 4-5 weeks for a refund.

This document does not guarantee a refund. Refunds are issued at the Building Official's discretion and are subject to the criteria outlined in the Permit Application Refund Policy.

REQUESTOR (SIGNATURE)

DATE