



RENTAL PERMIT APPLICATION

Permit must be submitted via [email](#) or by mail to:

Malvern Borough Administration

1 East First Avenue, Suite 3, Malvern, PA 19355

(Mon-Fri 9:00am-12:00pm, 1:00pm-5:00pm)

Remit Payment Online:

www.malvern.org/paymybill

1. RENTAL PROPERTY INFORMATION

Rental Address: _____

Tax Parcel #: _____ Zoning District: _____

2. PROPERTY OWNER INFORMATION

Owner/Company: _____

Mailing Address: _____
(if different than Street
property address)

City _____ ZIP Code _____

Contact Information: _____
Phone _____ Email _____

3. TENANT LIST

Please attach the completed tenant list for EACH UNIT. Only one (1) rental unit per page.

Blank forms can be located on our website at www.malvern.org.

Each tenant must be listed. Failure to do so will result in a denied rental permit.

4. FEES & OWNER SIGNATURE

Fees: First time: \$150.00 per unit

Renewal: \$100.00 per unit

I declare under penalties of perjury that this permit has been examined by me and to the best of my knowledge believe is a true, correct and complete permit. I understand all rentals must conform to applicable Malvern Borough's ordinances.

Owner Signature: _____ Date: _____



I. RENTAL UNIT DETAILS

Rental Address and Unit Number: _____

Each Tenant Must be listed below. Failure to do so will result in a denied rental permit.

1) Occupant Name: _____

Move-In Date: _____ Move-Out Date: _____

Adult or Minor: _____

2) Occupant Name: _____

Move-In Date: _____ Move-Out Date: _____

Adult or Minor: _____

3) Occupant Name: _____

Move-In Date: _____ Move-Out Date: _____

Adult or Minor: _____

4) Occupant Name: _____

Move-In Date: _____ Move-Out Date: _____

Adult or Minor: _____

5) Occupant Name: _____

Move-In Date: _____ Move-Out Date: _____

Adult or Minor: _____

6) Occupant Name: _____

Move-In Date: _____ Move-Out Date: _____

Adult or Minor: _____