

APPLICATION FOR ZONING PERMIT
(ZONING ORDINANCE ARTICLE 13)

INSTRUCTIONS TO APPLICANT

- 1. Application Fees:
Residential - \$55.00
Non Residential - \$150.00
- 2. Answer all questions as directed by the
Zoning Officer. (570) 208-4164
- 3. The applicant is reminded that depending
upon the nature of the request, a site plan
sketch or other applicable information shall
accompany this application when deemed
necessary by this department.
- 4. This application shall be held for a minimum
of 24 hours for review and processing

APPLICATION #
DATE FILED
ZONING DISTRICT
FLOOD PLAIN
BLDG. PERMIT NO.
APPROVED DENIED
IF DENIED, STATE PROVISIONS CAUSING DENIAL
APPROVED BY DATE
FURTHER ACTION REQUESTED BY APPLICANT
NOTES

1. APPLICANT
NAME
ADDRESS PHONE

2. OWNER OF PROPERTY (owner of record)
NAME
ADDRESS PHONE

3. CONTRACTOR (if applicable)
NAME
ADDRESS PHONE

4. ADDRESS OF PREMISES (Street Address or Legal Description)

5. APPLICATION IS HEREBY MADE TO: (check appropriate)
Erect a structure Remodel a structure
Add to a structure Change the use
Other, please explain

6. ZONING DISTRICT

7. DESCRIPTION OF PROPOSED WORK

8. PRESENT USE OF PROPERTY

9. FUTURE USE OF PROPERTY

10. DESCRIPTION OF PHYSICAL CHARACTERISTICS FOR SUBJECT PROPERTY:
(A) Size of Principal Building and Structure
Width feet Depth feet
Height stories Height feet
(B) NUMBER OF OFF-STREET PARKING SPACES
(C) CHARACTER OF CONSTRUCTION
(D) APPROXIMATE COST OF WORK \$
(E) SIZE OF LOT FEET WIDE
FEET DEEP
AREA Square feet

FRONT	_____	feet from property line to building or structure
SIDE	_____	feet from property line to building or structure
SIDE	_____	feet from property line to building or structure
REAR	_____	feet from property line to building or structure

Width _____ feet Depth _____ feet
Height _____ stories Height _____ feet

FRONT	_____	feet from property line to addition
SIDE	_____	feet from property line to addition
SIDE	_____	feet from property line to addition
REAR	_____	feet from property line to addition

Width	feet	Depth	feet
Height	stories	Height	feet

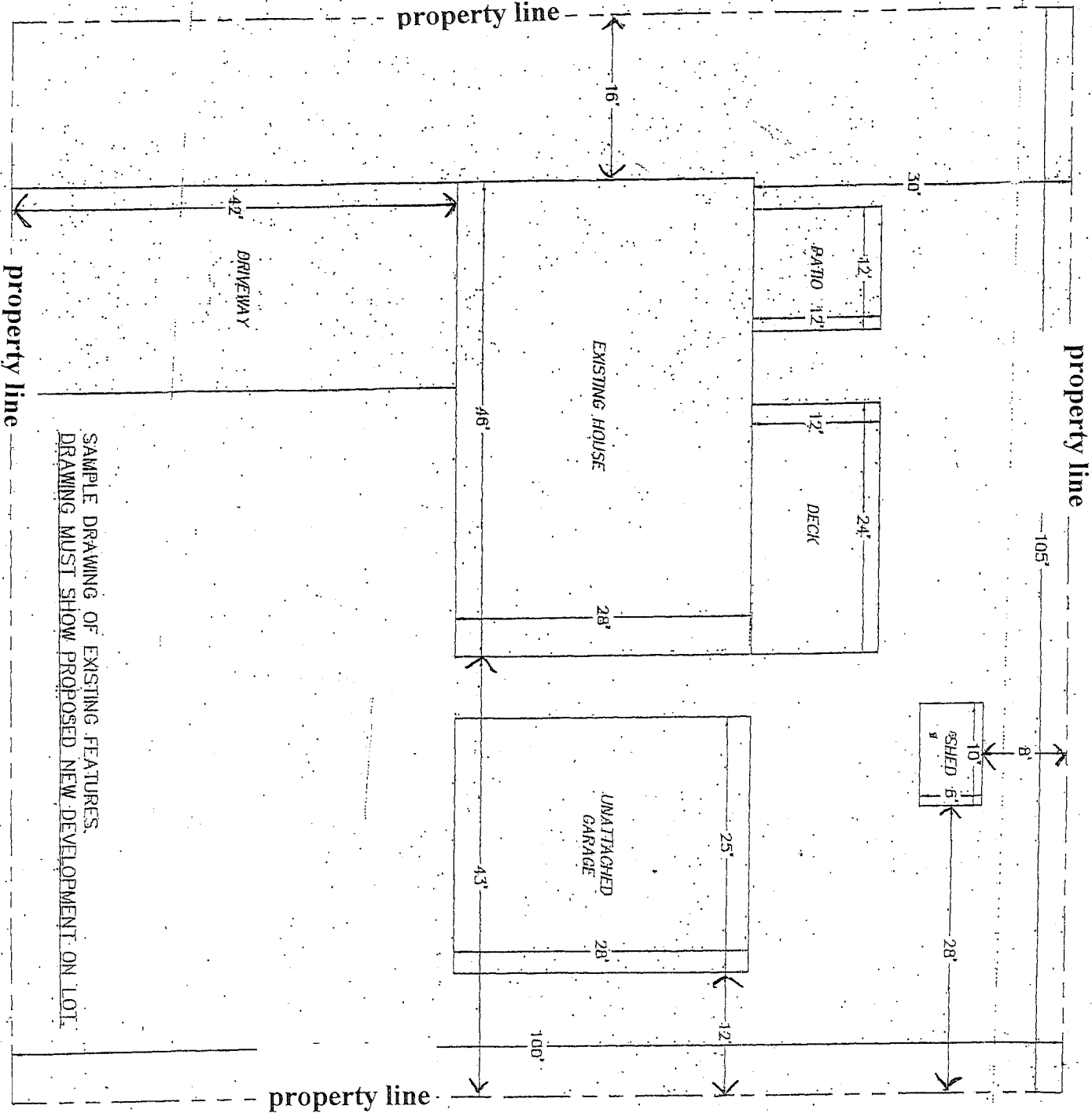
FRONT _____ feet from the principal structure
SIDE _____ feet from property line to accessory structure
SIDE _____ feet from property line to accessory structure
REAR _____ feet from property line to accessory structure

☐ Principal structure ☐ Side yard, rear yard, etc.
☐ Accessory structure ☐ Other, Please explain

RELATIVE TO THE APPLICATION? YES _____ NO _____
EXPLAIN _____

Date _____

EXAMPLE SITE PLAN



SAMPLE DRAWING OF EXISTING FEATURES.
DRAWING MUST SHOW PROPOSED NEW DEVELOPMENT ON LOT.

STREET