



City of Covington

DEMOLITION PERMIT APPLICATION

PLEASE COMPLETE THE BELOW INFORMATION.

INCOMPLETE APPLICATIONS WILL BE RETURNED.

I. REQUIREMENTS:

☐ Residential \$75.00 ☐ Commercial \$250

☐ Structures built before 1980 require asbestos testing or documentation showing testing is not required.

☐ If your home is in the historic district, you will need to complete a Certificate of Appropriateness before the completion of this application.

☐ List of Required Documents for Engineering Department:

- Provide best management practices on what will be installed to eliminate the discharge of sediment, construction debris, and loose materials from the site during demolition activities.
- Provide how the site will be stabilized once demolition is complete.
- Provide a narrative on the practices.
- Please note that other requirements may be necessary due to slope of property, proximity to streams or wetlands or other environmental factors.

II. PROPERTY OWNER:

Name: _____

Address: _____

Cell Phone: _____ Home Phone: _____

Email Address: _____

III. PROPERTY INFORMATION:

Address: _____

Tax ID: _____ Parcel Size (Acres): _____

Property type: ☐ Residential ☐ Duplex ☐ Commercial ☐ Industrial ☐ Other: _____

Structure Type: ☐ Full Structure Demolition ☐ Interior Demolition Only ☐ Shed ☐ Garage

Was this demolition enforced by Code Enforcement? ☐ Yes ☐ No

Was this demolition court ordered? ☐ Yes ☐ No If so, Case #: _____

Has the structure been tested for asbestos? ☐ Yes ☐ No

If yes, provide the report or a description of how it was or will be removed in accordance with United States Environmental Protection Agency asbestos removal management practices

Date Received: _____

Received By: _____

Permit #: _____

Invoice #: _____

Parcel #: _____



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IV. CONTRACTOR INFORMATION:

Contractor/Company: _____

Contact Name: _____ Phone: _____

Company Address: _____

Company Phone: _____ Email Address: _____

VI. DEMOLITION APPLICATION INFORMATION:

- Please allow up to 30 business days after submittal of application for utility departments (electric, gas, water) to complete disconnects to structure. No work is authorized to be done before the permit is issued.
- For Court Ordered demolition submittals, please allow up to 14 business days after submittal for utility departments (electric, gas, water) to complete disconnects to the structure. The demolition permit shall expire 30 days after issuance.
- Once disconnects have been completed by all City of Covington Utilities you will be notified, and permit will be issued. Utilities provided by anyone other than the City of Covington will have to be notified directly by the Property Owner or Contractor. Please make sure all utility providers are contacted (phone, cable, etc).
- **Before demolition is started, call 811 (Call Before You Dig)** to ensure all buried lines are protected. You will want to write down the ticket number they will provide you, for your records. This needs to be done at least 72 hours before you plan to excavate

VII. AUTHORIZATION FOR REPRESENTATION: (If the owner/applicant is requesting to be represented)

I, _____, the owner of the subject property identified in this application, do hereby authorize _____ to act on my behalf in all matters pertaining to the processing and approval of this application, including modifying the project accordingly to the terms and conditions set forth by the City of Covington. I agree to be bound by all representatives and agreements made by my designated representative.

Signature of Owner/Applicant: _____ Date: _____

Signature of Representative: _____ Date: _____

VI. CERTIFICATION:

I, _____ the owner or authorized representative of the owner(s), read and understand the contents of this application. I certify that the information contained herein, including attachments and all other supporting information is complete and true to the best of my knowledge and belief. I further certify that I understand that an approval of a Demolition Permit in no way constitutes approval of an application for a building permit. A request for a permit to build requires a separate application, review and approval process.

Signature of owner/applicant or representative: _____

Date: _____



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Notary Acknowledgment

Applicant:

I, _____, certify that all information provided in this application is true, complete, and accurate to the best of my knowledge. I understand that any false statements, misrepresentations, or omissions may result in denial of this application, termination of participation, and/or legal action where applicable.

I further agree to assume full responsibility and liability for my actions, conduct, and obligations associated with this application and participation in the program, event, or demonstration. I release and hold harmless the organization, its officers, employees, agents, and representatives from any claims, damages, losses, liabilities, or expenses arising from my participation, except where prohibited by law.

Printed Name: _____ Applicant Signature: _____

Date: _____

Notary:

Printed Name: _____ Notary Public Signature: _____

Date: _____

(SEAL)

**** FOR OFFICIAL USE ONLY ****

Date: _____

Address: _____

Department Disconnect:

Signature of employees performing the service

Electric:	Date:
Water/Sewer:	Date:
Gas:	Date: