



CITY OF JOHNSTOWN  
Code Enforcement Office  
244 North Perry Street  
Johnstown, New York 12095  
(518) 736-4076

- OFFICE USE ONLY -

Approved: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Receipt # \_\_\_\_  
Permit #: \_\_\_\_, 20\_\_ Fee Paid: \_\_\_\_  
Signature: \_\_\_\_\_

ADDRESS

NAME

TYPE

## BUILDING / DEMOLITION PERMIT APPLICATION

Applicant shall notify this Office of any changes in the information contained in the application during the period for which the permit is in effect. **A permit will be issued when: a) application has been determined to be complete, b) fee has been paid and 3) when proposed work is determined to conform to the requirements of the Uniform Code.** The authority conferred by such a permit may be limited by conditions.

Permit may be suspended or revoked if it's determined that work is not proceeding in conformance with the Uniform Code, with any conditions attached to such permit, or if there has been misrepresentation or falsification of a material fact in connection with the application for permit.

Demolition Permit will expire **six (6) months** from date of issuance / Building permit will expire **one (1) year** from the date of issuance or upon issuance of a Certificate of Occupancy (other than a temporary Certificate of Occupancy), whichever comes first. Permit may, upon written request, be renewed for successive one-year periods provided that a) permit has not been revoked or suspended at the time the application for renewal has been made; b) relevant information in the application is up to date; and c) renewal fee is paid (half cost of original permit).

Additional terms of permit can be found on Schedule of Permit Fees.

### APPLICANT INFORMATION

|                |       |           |
|----------------|-------|-----------|
| Name / Company |       | Phone:    |
| Contact Person | Email |           |
| Address        |       | State Zip |

### PROPERTY OWNER INFORMATION, IF DIFFERENT THAN APPLICANT

|                   |       |
|-------------------|-------|
| Name              | Phone |
| Address State Zip |       |

### SUBCONTRACTOR INFORMATION (attach additional sheets if necessary)

|                 |       |
|-----------------|-------|
| Name of Company | Phone |
|-----------------|-------|

### PROJECT INFORMATION

|                            |                                     |                                                                               |
|----------------------------|-------------------------------------|-------------------------------------------------------------------------------|
| Location                   |                                     | Renewal Application: YES <input type="checkbox"/> NO <input type="checkbox"/> |
| Estimated Cost of Project: | Work will begin: ____ / ____ / ____ | for a period of ____ day(s) ____ week(s)                                      |

### DEMOLITION GENERAL COMMENTS

|                                        |
|----------------------------------------|
| Environmental Survey – _____           |
| Asbestos Abatement w/ Way Bill – _____ |
| Where is Debris going? – _____         |

DESCRIPTION OF PROJECT w/ DETAILS. IF NEEDED, ATTACH DRAWING OF PLOT PLAN / CONSTRUCTION PLAN.

**APPLICANT CERTIFICATION:**

I hereby certify that I have read and examined this application and known the same to be true and correct. All provisions of Laws and Ordinances covering this type of work will be completed whether or not specified herein. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or Local Law regulating construction or the performance of construction.

\_\_\_\_ Date: \_\_\_\_\_

**PERMIT APPROVAL - CODE ENFORCEMENT OFFICE (CEO) USE ONLY**

**BUILDING**

- ☐ General alterations / renovations - \$35.00
- ☐ Fence - \$25.00
- ☐ Swimming pool - \$35.00
- ☐ Garage - \$50.00
- ☐ Shed / Carport / Deck - \$35.00
- ☐ Siding / Roofing/ Windows - \$35.00
- ☐ Mobile home sitting - \$75.00
- ☐ Signs / Awnings / Canopies - \$35.00

**ALTERATIONS & RENOVATIONS**

- ☐ 1 & 2 family - \$100.00
- ☐ Multiple dwelling - \$200.00

**MISCELLANEOUS**

- ☐ Certificate of Occupancy - \$75.00
- ☐ Bank letter - \$35.00
- ☐ Operating Permit - \$35.00

**RESIDENTIAL BUILDING & EXCAVATION**

- ☐ 1 & 2 family under 1500 sq. ft. - \$200.00
- ☐ Each add't. 1000 sq. ft. or part thereof - \$100.00
- ☐ Multiple dwelling each 1000 sq. ft. - \$200.00
- ☐ Manufactured home installation - \$125.00
- ☐ Add't. units or sleeping room - \$50.00
- ☐ Additions; each 1000 sq. ft. - \$125.00
- ☐ Multiple dwelling; each 1000 sq. ft. \$200.00

**INDUSTRIAL & COMMERCIAL SITE REVIEW**

- ☐ 1 – 5 lots - \$100.00
- ☐ 6 or more lots - \$100.00
- ☐ Plus, for each add't. - \$25.00

- ☐ DEMOLITION - \$75.00

**NON RESIDENTIAL BUILDING & EXCAVATION**

- ☐ Roofing - \$75.00
- ☐ New Construction 1<sup>st</sup> 1000 sq. ft. - \$200.00
- ☐ Each add't. 1000 sq. ft. or part thereof - \$125.00
- ☐ General construction- additions- alterations-renovations \$150
- ☐ Alterations / Renovations to building system - \$250.00  
(electrical, heating, ventilation, air conditioning, plumbing or any combination)

**S.E.Q.R. REQUIREMENTS**

- ☐ Lead Agency Coordination - \$50.00
- ☐ Long Form EAF & Determination of Significance - \$100.00
- ☐ Draft EIS Review - \$150.00
- ☐ Final EIS Review - \$200.00

Permit Issued? YES ☐ NO ☐ Fee charged: \_\_\_\_\_

Planning Board: Approved ☐ Not Required ☐

Code Permit #: \_\_\_\_\_ Tax Map #: \_\_\_\_\_

Zoning Variance: Approved ☐ Not Required ☐

Insurance provided? ☐ Yes ☐ No

CEO Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**INSPECTIONS:**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Type: \_\_\_\_\_

Approved: YES ☐ NO ☐ CEO Initials: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Type: \_\_\_\_\_

Approved: YES ☐ NO ☐ CEO Initials: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Type: \_\_\_\_\_

Approved: YES ☐ NO ☐ CEO Initials: \_\_\_\_\_

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