



OFFICE USE ONLY

DATE: _____ RECEIVED BY: _____

CE#: _____ CODE SECTION: _____

IN-PERSON

CALL

MAIL

EMAIL

REPORTED BY:

Contact Name: _____

Address: _____

Email: _____ Phone #: _____

To the extent allowed by law, the City will treat as confidential the identify and personally identifiable information of any person who files a code enforcement complaint. People filing a complaint should be aware that, under the Public Records Act or in the event of litigation, the City might be required to reveal a complainant's identity. Submission of code enforcement complaint includes a release of liability as to the City and its officers and employees with regard to Inadvertent release of a complainant's identity or personally identifiable information.

PROPERTY AND ALLEGED VIOLATION DESCRIPTION

RESIDENTIAL

COMMERCIAL

OTHER:

Address to be investigated:

Business Name (required if a business): _____

Property Owner Name (if known): _____

Email: _____ Phone #: _____

Alleged violation (use a separate sheet and attach photos if necessary):

[illegible]

ADDRESS: _____ APN#: _____

INSPECTOR: _____ DATE ENTERED: _____ BY: _____

FIRST INSEPCION DATE: _____

VIOLATION CONFIRMED (YES/NO: _____ LMC SECTION: _____

ZONING/GP/: _____ ENTITLEMENT (UP/VAR ETC): _____

NOV/STOP WORK ORDER: _____ FURTHER ACTION REQUIRED: YES NO

REFERRED TO:

CODE

BUILDING

PLANNING

PUBLIC WORKS

CMPD

CMFD

ASSESSMENT/DETERMINATION: _____

ACTION TAKEN: _____

DATE	TIME	INSPECTION RESULTS	TIME SPENT	INSPECTOR