



Digitally submit to permits@annettatx.gov.

Residential Single Permit Application Checklist

DO NOT SUBMIT UNTIL ALL REQUIRED ITEMS ARE CHECKED.

Must have HOA approvals before submittal, if required.

Project Address (Correct address must be on all documents.) _____

Main Application Required: ☐ Valuation ☐ Energy Provider ☐

Homeowner Email Address: ☐ Phone number ☐

Contractor Office Email ☐ Phone Number ☐

Contractor Registries:

COI single page only.

Master Electrical Contractor Registry Form ☐ COI Insurance ☐ DL ☐ Licenses ☐

Master Plumbing Contractor Registry Form ☐ COI Insurance ☐ DL ☐ Licenses ☐

Master Mechanical Contractor Registry Form ☐ COI Insurance ☐ DL ☐ Licenses ☐

Contractor/Builder Contractor Registry Form ☐ COI Insurance ☐ DL ☐ License ☐

Propane Installer's Railroad Commission License ☐ COI Insurance ☐ DL ☐

Outdoor Lighting Plans & signed form (If required) ☐

Propane (LPG for inside home or new vessels) ☐ Provide plan (using legal survey) that indicates location of the vessel in relation to all structures on the property. Must meet Fire Code requirements. Vessels must be located behind the home or concealed by a fence.

I HAVE REVIEWED ZONING ORDINANCE 215 A AND AMMENDMENTS, BUILDING CODE ORDINANCE 168, AND ENGINEERING DESIGN MANUAL REQUIREMENTS FOR MY PROJECT.

Signature of Submitter: _____ **Date:** _____

**Depending on the type of project additional information may be required.

7/2024



Phone: (817) 441-5770
Email: permits@annettatx.gov

450 Thunder Head Lane
Annetta, TX 76008

Residential Permit Application

Building Permit Number: _____			VALUATION: _____		
Project Address: _____			Zoning: _____		
Lot: _____	Block: _____	Subdivision: _____			
Project Description: NEW SFR ☐ SFR REMODEL/ADDITION ☐ SPECIFY OTHER: _____ PLUMBING ☐ MECHANICAL ☐ ELECTRICAL ☐ FENCE ☐ ACCESSORY BUILDING ☐ LAWN IRRIGATION ☐ SWIMMING POOL ☐					
Description of Work:					
Area Square Feet: _____		Covered Porch: _____		Total: _____	
Living: _____		Garage: _____		Number of stories: _____	
IS THIS PROPERTY IN A FLOODPLAIN: ☐ Yes ☐ No <i>If yes, provide Flood Plain Certificate</i>					

Homeowner Name: _____	
Phone: _____	Email: _____
General Contractor Office Email: _____	
Office Phone Number: _____	Fax: _____

General Contractor	Contact Person	Phone Number	_____ ☐
Mechanical Company	Contact Person	Phone Number	Master License Number _____ ☐
Electrical Company	Contact Person	Phone Number	Master License Number _____ ☐
Plumber/Irrigator/Propane Company	Contact Person	Phone Number	Master / License Holder Number _____ ☐
Energy Provider	Contact Person	Phone Number	_____ ☐

A permit becomes null and void if work or construction authorized is not commenced within 180 days or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require passing final inspection. *Building valuations submitted to the Town of Annetta for the purpose of establishing permit fees that are under the "area average" must be accompanied with documentation proving the value of the project. All permits require a passing Final Inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ Date: _____

OFFICE USE ONLY:

Approved: _____	Date: _____
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Building Permit Fee: _____ Water/Sewer Meter Fee: _____
 Plan Review Fee: _____ (separate check)
 Electric Fee: _____ Building Permit Number: _____
 Plumbing Fee: _____ Building Permit Expiration: _____
 Mechanical Fee: _____

Total Permit Fees: _____
Date Paid: _____
Issued Date: _____
Issued By: _____
BV Project #: _____