

Yardley Borough
56 South Main Street
Yardley Pa, 19067
215-493-6832 Fax 215-493-6255

Application Date: _____
 Permit #: _____
 Tax Parcel #: _____
 Zoning District : _____
 Application Fee : _____

YARDLEY BOROUGH SHORT-TERM LODGING APPLICATION

Property Owner Information	Property Manager Information
Owner Name:	Contact Person:
Address:	Address (must be within 20 miles of property):
City:	City:
State: Zip:	State: Zip:
Email:	Email:
24 Hour Phone #:	*24 Hour Phone #: *Must be able to respond within 1 hour

PROPERTY INFORMATION	
Property Address:	Name of Marketing Firm (provide list of all vendors and marketing entities which will publish advertisement)
Square footage of property:	

Unit #	#of Bedrooms	Maximum overnight Occupants	#Of Off-Street Parking Spots

FOR BOROUGH USE ONLY	
Zoning Approval:	Code Official Approval:
Date:	Date:

Please complete and submit the following documents with your application:

1-Application fee of \$250.00 per property(non-refundable) renewed annually.

§14-107.1&2

2-Copy of current Bucks County Lodging Room Rental Tax Certificate Authorization

§14-107.3i

3-Pennsylvania Sales & Use Tax Permit for property subject to Short Term Lodging.

§14-107.3i

4-Certificate of Insurance confirming a minimum of \$500,000.00 in property and general liability or like-kind risk insurance for Short Term Lodging for the full term of lodging license.

§14-107.3h

5-Floor/Plot Plan- An accurately drawn floor plan of dwelling showing # of bedrooms, location of smoke and carbon monoxide detectors. Plans shall provide details for all levels of dwelling, attached structures and location of windows and interior and exterior doorways. Include maximum number of vehicles that can be legally parked on property. Parking spaces cannot include on-street parking.

§14-107.3e

6-An acknowledgement signed by owner, and local contact person, that they have read and understand the regulations and obligations set forth in the ordinance for Short Term Lodging.

§14-107.3j

7-Copy of marketing or advertisement and listing all vendors and marketing entities which will host and/or publish the marketing and advertisement. §14-107.3c