



APPLICATION FOR SERVICE ON BOARDS AND COMMISSIONS

Town Council is responsible for making appointments to several boards and commissions, which are advisory to the Council as well as staff. If you would like to be considered for service on one of these advisory bodies, please return this completed application along with any additional information (*e.g., a resume*) that you feel would assist the Council in their review. If you are a new applicant, the Council may wish to conduct an interview prior to consideration of appointment.

Who is eligible? Those who reside within the Town of Pantego and currently hold no publicly elected office are eligible to serve. Non-residents who have active involvement, close ties, or another unique understanding of the community may be considered for service on the PEDC or the CRB (but are not eligible for P&Z or ZBA).

APPLICANT INFORMATION

NAME

EMAIL

PHONE (DURING BUSINESS HOURS)

ALT. PHONE

RESIDENCE ADDRESS (INCL. ZIP CODE)

HOW MANY YEARS?

OCCUPATION

EMPLOYER

BOARDS OF INTEREST

If desired, you may rank your level of interest using numbers. Appointments typically span two years unless you are appointed out-of-cycle. Meetings are held in Council Chambers at Town Hall.

_____ **PANTEGO ECONOMIC DEVELOPMENT CORPORATION (PEDC)** - Meets the 2nd Wednesday, at 6:30 p.m.

_____ **COMMUNITY RELATIONS BOARD (CRB)** - meets the 1st Tuesday of each month, at 6:00 p.m.

_____ **PLANNING AND ZONING COMMISSION (P&Z)** - Meets the 1st Monday, at 6:00 p.m. **[RESIDENCY REQ'D.]**

_____ **ZONING BOARD OF ADJUSTMENT (ZBA)** - Meets on the 3rd Thursday, at 7:00 p.m. **[RESIDENCY REQ'D.]**

☐

Anywhere I'm needed.

If not selected for appointment at this time, would you like your name submitted to the appropriate chair for sub-committees or special projects?

☐ **No.** ☐ **Yes.**

Within the past year, have you attended a Town meeting?

☐ **No.** ☐ **If Yes, which one(s)?** ☐ **Council** ☐ **PEDC** ☐ **CRB** ☐ **P&Z** ☐ **ZBA**

Have you served on any Town of Pantego boards previously?

☐ **No.** ☐ **If Yes, which one(s)?** ☐ **PEDC** ☐ **CRB** ☐ **P&Z** ☐ **ZBA**

Does a family member currently serve on Town Council or any Town of Pantego advisory board?

☐ **No.** ☐ **If Yes, please list their name and relationship to you:**

Do you own a local business?

☐ **No.** ☐ **If Yes, please list the name and address:**

EDUCATIONAL BACKGROUND AND PROFESSIONAL TRAINING OR CERTIFICATIONS

COMMUNITY AND PROFESSIONAL INVOLVEMENT AND MEMBERSHIPS

WHY ARE YOU INTERESTED IN SERVING ON AN ADVISORY BOARD OR COMMISSION?

I CERTIFY THAT THE FOREGOING AND/OR ATTACHED INFORMATION IS TRUE AND CORRECT.

APPLICANT SIGNATURE

PRINTED NAME

DATE

YOU MAY BE REQUIRED TO DISCLOSE INFORMATION REGARDING ANY POTENTIAL CONFLICT OF INTEREST WHEN AGENDA ITEMS OR BOARD DECISIONS MAY INFLUENCE ANY OF YOUR PERSONAL ENTERPRISES, PROPERTIES, OR AFFILIATIONS. THIS APPLICATION (AND SUPPORTING DOCUMENTS), COUNCIL DELIBERATION AND APPOINTMENTS, AND YOUR MEMBERSHIP ON ANY ADVISORY BOARD ARE ALL SUBJECT TO THE PROVISIONS OF THE TEXAS OPEN MEETINGS ACT.

PANTEGO ECONOMIC DEVELOPMENT CORPORATION (PEDC) BOARD

The PEDC was established by Pantego voters in 1993 under the Development Corporation Act of 1979. Regular meetings are the second Wednesday of each month at 6:00 p.m. in Town Hall. The PEDC is responsible for the administration of a one-half-cent sales tax for the purpose of economic and community development that aligns with Council priorities. Current initiatives include improvements to Bicentennial Park and the Park Row and Pioneer (303) corridors.

There are seven seats, two of which are typically held by Councilmembers. The Board elects its own President, Vice President, and Secretary. The City Manager acts as the Executive Director and is the staff liaison. The City Secretary drafts minutes on behalf of the Board Secretary. There is no residency requirement.

FIND OUT MORE AT
TOWNOFPANTEGO.COM/PEDC

COMMUNITY RELATIONS BOARD (CRB)

CRB meets on the first Tuesday of each month at 6:00 p.m. in Town Hall. This Board plans annual events including "Eggcellent" Easter, Movies in the Park, National Night Out, Public Safety Appreciation Week, Trunk-or-Treat, and "A Pantego Christmas". There are a minimum of five places on this board but no maximum. The Board elects its own Chair, Vice Chair, Secretary, and Treasurer annually. There is no residency requirement but at least half of the membership must be residents. **FIND OUT MORE AT**
TOWNOFPANTEGO.COM/CRB



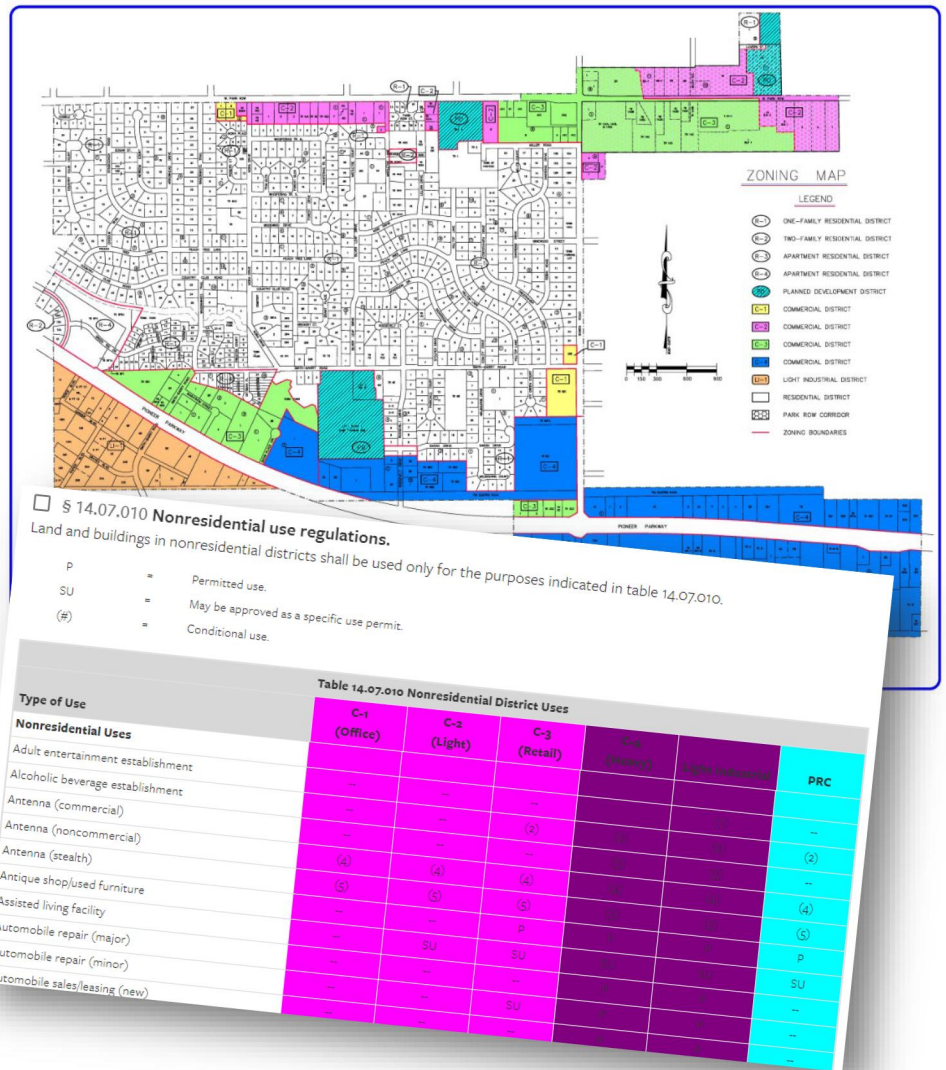
Regular meetings are held on the first Monday of the month at 6:00 p.m., if there is a case to be heard. The P&Z hears cases and formulates recommendations to Council regarding amendments to the zoning ordinance, rezoning of properties, planned developments, special use permits, and the platting or sub-dividing of land. The P&Z consists of five commissioners and two alternates. The City Manager serves as the staff liaison and the and the Permit Support Specialist as secretary. You must be a resident of the Town to serve on this board.

FIND OUT MORE AT
TOWNOFPANTEGO.COM/PZ

ZONING BOARD OF ADJUSTMENT AND APPEALS (ZBA)

Regular meetings are held on the third Thursday of each month at 7:00 p.m., if there is a case to be heard. This board usually meets less than quarterly. Authorized in Town Code as the "Board of Development Appeals", members of this quasi-judicial body hear and consider applications for variances or special exceptions from the requirements of the Town's zoning ordinance or other developmental standards or requirements. The ZBA may also hear and decide appeals when it is alleged that staff or consultants have made an error in their interpretation of the applicable code or the zoning map. The City Manager serves as the staff liaison and the and the Permit Support Specialist as secretary. You must be a resident of the Town to serve on this board.

FIND OUT MORE AT TOWNOFPANTEGO.COM/ZBA



Town Council typically makes two-year appointments to advisory boards and commissions in June. Odd-numbered places expire in odd years and even-numbered in even years.

If you are interested in serving, submit this application to the City Secretary:

citysecretary@townofpantego.com | fax: 817-617-3726

Town of Pantego, ATTN: City Secretary, 1614 S Bowen Road, Pantego, TX 76013