

PEDDLER, VENDOR, AND SOLICITOR APPLICATION

City of Monroe, Ohio – Chapter 854 of the Codified Ordinances

233 South Main Street
P. O. Box 330
Monroe, Ohio 45050



513-539-7374
Fax: 513-539-6460
www.monroeohio.gov

If the application meets all requirements, a license shall be issued within 14 business days of application date.

Date: _____

Applicant: _____ Contact Number: _____

Applicant's Address: _____

Driver's License/State ID No: _____ Social Security #: _____

Employer or for whom he or she is soliciting name and address:

Company Contact and Contact Information: _____

Length of employment or employment since: _____

List all places of residence of the Applicant and all employment during the preceding year:

If out of town individual, name of local "field" office, aka hotel/motel where staying: _____

List the nature and character of the goods to be sold or services to be furnished by the Applicant, including the brand, logo, etc., or the purpose for which funds are being peddled or solicited: _____

Names of other municipalities in which the Applicant has recently conducted peddling or solicitation activities: _____

The following **must** accompany this application:

1. Applicant shall furnish a photographic identification card and photograph of himself or herself taken within one (1) year of the date of the application.
2. Verification that the Applicant or his/her employer has complied with the requirements of Ohio R.C. Chapter 1716 pertaining to charitable solicitations, if applicable; and
3. All persons acting on behalf of any recognized not-for-profit charitable organization shall provide a statement attesting to the organization's exempt status under Section 501(c)(3) of the Federal Internal Revenue Code.

OFFICE USE ONLY

Date/Time Application Received: _____ \$50.00 Fee Paid: ☐ CA ☐ CK # _____ ☐ MO ☐ CC

☐ Approved ☐ Disapproved Issue Date: _____ Expiration Date: _____

Signature _____ Title _____ Date _____