

OCCUPATION TAX CERTIFICATE RENEWAL FORM

CITY OF REIDSVILLE
PO BOX 730 • 117 TATNALL STREET
REIDSVILLE, GA 30453
PH. 912-557-4786 • FAX. 912-557-3827

YEAR 2021

Due Date: January 31, 2021
Penalty for failure to file and pay by: March 31st

Business Name

Business Location

Business Mailing Address

Acct #

Telephone Number(s)

Fax Number

Business Description

Fed I.D. and/or SSN

State Sales Tax Number

Date Established

State License Number (if applicable)

Expiration Date

Complete the following for all owners / officers (attach additional sheets if necessary)

Name / Title _____ Driver's License No. _____

Address _____

Name / Title _____ Driver's License No. _____

Address _____

Type of Ownership

☐

Sole Proprietor

☐

Partnership

☐

Corporation

☐

Other _____

Type of Business

☐

General

☐

Professional

☐

Contractor

☐

Other _____

Key Contact Person

Name _____

Title _____

Phone _____

Fax _____

- A. Multiply total number of employees on January 1st times the per employee tax to calculate occupation tax. (An employee is defined as any individual that exerts effort within the State of Georgia for the purpose of soliciting business of serving customers or clients. Please include full and part-time employees. A minimum number of employees is 1 for owner operators. The city may request supporting information such as Wage and Tax reports to determine the accuracy of information.)

First 10 Employees x \$ 20.00 \$ _____

Next 10 Employees x \$ 18.00 \$ _____

Next 10 Employees x \$ 16.20 \$ _____

Next 10 Employees x \$ 14.00 \$ _____

Next 10 Employees x \$ 7.00 \$ _____

Remaining Employees x \$ 1.50 \$ _____

ADMIN FEE x \$ 0.00 \$ _____

BASE ADMIN FEE x \$ 50.00 \$ 50.00

B. Regulatory Fee \$ _____

C. Your Occupation Tax (Line A + B) \$ _____

Signature _____

Title _____

Date _____

RETURN THIS APPLICATION ALONG WITH SIGNED AND NOTARIZED SAVE AFFIDAVIT TO THE ABOVE ADDRESS

GOVERNMENT USE ONLY

Certificate of Occupancy

Group Code

SIC Code

Tax Class

Account #