



City of Salisbury
Development Services
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SALISBURY BOARD OF ADJUSTMENT (BOA) APPLICATION

SHADED AREAS FOR STAFF USE ONLY

FILING DATE

CASE #

PLAN REVIEW CASE # (IF APPLICABLE): _____

**BOA ADMINISTRATIVE APPEAL
BOA VARIANCE**

* FEES PER CITY OF SALISBURY BUDGET ORDINANCE

☐ Administrative Appeal (LDO Sec. 15.15)

I, _____ hereby appeal to the Board of Adjustment from the following
adverse decision of the Community Planning Services Department (see *description on back of this form*)

Check all that apply:

☐ Zoning Administrator

☐ Historic Preservation Commission (HPC)

☐ Code Services Manager

☐ Alternate Methods of Design Commission (AMDC)

PROPERTY & CONTACT INFORMATION

Rowan County Parcel ID(s): _____

Address or Site Location: _____

Applicant: _____

Address: _____

Email: _____ Best Phone: _____

Owner (if different than applicant): _____

Address: _____

Email: _____ Daytime Phone: _____

** Representation in your absence requires submittal of a notarized Agent Form **

Agent (representative): _____

Address: _____

Email: _____ Best Phone: _____

SIGNATURE

I certify that all the information presented by me in this application is accurate and complete to the best of my knowledge, information and belief.

Applicant: _____

VARIANCE & APPEAL INFORMATION

Reasons to not seek a variance or for the BOA to not grant a variance are as follows:

- The citing of other nonconforming or conforming uses of land or structures in the same or other districts
- The request for a particular use that is expressly prohibited in the district involved ("Use Variance")
- Economic hardship or the fact that property may be utilized more profitably with a variance

Describe your variance request or use this space to describe your request for an administrative appeal
(please print clearly):

DEPARTMENT USE ONLY

Case/Project Title: _____

Zoning: _____ Overlay: _____ Local Historic Overlay? ☐ Yes ☐ No

Present Use: _____

Number, type, and condition of any existing structures: _____

List any known nonconformities: _____

Other & Notes: _____