

To purchase a Marriage License in New York State

- Both parties must come into the Clerk's Office to apply
- You must bring an original Birth Certificate with the seal
- You must bring a Current Driver's License
- You must bring any Divorce decree's if applicable
- The fee is \$40.00 to purchase a Marriage License
- To shorten the process time please fill out the below documents and bring with you

There is a 24-hour waiting period from the exact time that the license was issued.

The license is valid for 60 days, beginning the day after it is issued.

The License is good for Ceremonies held in New York State ONLY

You will by law need at least 1 witness to sign the application at the time of the ceremony

****IMPORTANT****

The place where you choose to apply for a Marriage License is the place you will need to go to in the future for any copies you may need. We strongly encourage you file the application in the Municipality in which you reside therefore you will remember in the future where to obtain copies of your certificate.

A Transcript Certificate requires a certified request by one of the parties and a fee of \$10.00. Please contact our office if you obtained your certificate at our West Elmira Office and need to obtain a copy.

Attention:

Applicants

Social Security Numbers

Social Security Numbers of the applicants are mandatory. They are required by New York State Domestic Relations Law Section 15 and 42 U.S.C. 666(a). They may be used for child support enforcement purposes.

Notice:

If either or both parties wish to change the middle and/or surname by which he or she is known after marriage, please review the information below. Complete item 1C and/or 11C on the front side of this record to change middle name. Complete item 1D and/or 11D on the front side of this record to change surname.

- (1) Every person has the right to adopt any name by which he or she wishes to be known simply by using that name consistently and without intent to defraud.
- (2) A person's last name (surname) does not automatically change upon marriage, and neither party to the marriage must change his or her last name. Parties to a marriage need not have the same last name.
- (3) One or both parties to a marriage may elect to change the surname by which he or she wishes to be known after the solemnization of the marriage by entering the new name in the appropriate space provided in the Affidavit Section of this application. Such entry shall consist of one of the following surnames:
 - (i) the surname of the other spouse; or
 - (ii) any former surname of either spouse; or
 - (iii) a name combining into a single surname all or a segment of the premarriage surname or any former surname of each spouse; or
 - (iv) a combination name separated by a hyphen or space, provided that each part of such combination surname is the premarriage surname, or any former surname, of each of the spouses.
- (4) One or both parties to a marriage may elect to change the middle name by which he or she wishes to be known after the solemnization of the marriage by entering the new name in the appropriate space provided in the Affidavit Section of this application. Such entry shall consist of one of the following options:
 - (i) the current surname of the spouse electing to change his or her name; or
 - (ii) any former surname of the spouse electing to change his or her name; or
 - (iii) the surname of the other spouse.
- (5) The use of this option will have the effect of providing a record of the change of name. The marriage certificate, containing the new name, if any, constitutes proof that the use of the new name, or the retention of the former name, is lawful.
- (6) Neither the use of, nor the failure to use, this option of selecting a new surname or middle name by means of this application abrogates the right of each person to adopt a different name through usage at some future date.

Clerk

- All entries must be typed or printed.
- Applicants must provide all information in the affidavit section.
- Issue original to couple after making a photocopy.
- Retain photocopy until original copy is returned by the officiant.

Application for Certification of Marriage in New York State

PRINT CLEARLY AND HAVE EACH PARTY FILL A SEPARATE FORM OUT

Current Full Name _____

Birth Name if different _____

Surname (the last name you will use after Marriage) _____

Middle name (after marriage if changing) _____

Social Security # _____ Phone Number _____

Full address _____

County _____ Circle one CITY TOWN VILLAGE

Is the residence within the city limits or an Incorporated Village? YES NO (circle one)

Age _____ Birthdate _____ Male Female X (circle one)
City/State of Birth _____

Occupation _____ Industry _____

Father's Full name on Birth Certificate _____
Country of Birth _____

Mother's Full name on Birth Certificate _____
Country of Birth _____

Number of this marriage _____ Any former spouse(s) living YES NO
Previous marriages ended in Divorce _____ Annulment _____ Death _____
Last marriage ended in Divorce _____ Annulment _____ Death _____ Date _____

If previously Divorced or Annulled please provide the following information

Date of Decree (Month, Day, Year)	Place Issued City/County, State)	Against Whom (Defendant)
1st _____	_____	self ___ Spouse _____
2nd _____	_____	self ___ Spouse _____
3rd _____	_____	self ___ Spouse _____

Address where Certificate of Marriage should be mailed if different than above address

Signature _____ Date _____

By signing you are acknowledging that the contents are known to you and this information is true under penalty of perjury.